

Nominated Person Notice Club Premise Certificate

The Licensing Act 2003 section 94 (2) (c)

I (insert name of club secretary)

On behalf of (insert name and address of club)

Do hereby give notice to Stockton on Tees Borough Council, licensing authority that in accordance with the above Act the following person has been nominated to be in control of the club premises certificate, or a certified copy: -

(NOTE: A nominated person can be the secretary of the club, any member of the club or any other person who works at the premises for the purposes of the club.)

HOW WE COLLECT AND USE INFORMATION

The information collected, on this form and from supporting evidence, by Stockton-on-Tees Borough Council will be used to process your application. The information may be passed to the Department of Social Security, Employment Service and Inland Revenue and such other Departments of the Council and external organisations but only if the law permits us to do so.

We may check information provided by you, or information about you provided by a third party, with other information held by us. We may also get information from certain third parties, or give information to them to check the accuracy of information, to prevent or detect crime, or to protect public funds in other ways, as permitted by law. These third parties include Government Departments and local authorities. Stockton-on-Tees Borough Council is the Data Controller for the purposes of the Data Protection Act 1998. If you want to know more about what information we have about you, or the way we use your information, please contact us at the address above.

Nominated Person
(*print full name*):

Position held in club:

Signature (*club secretary*):

Dated:

Please complete and return this form to the address above