

**National Non-Domestic Rate Relief
For Sporting Organisations**

APPLICATION FORM

Name and Address of Organisation

_____ Postcode _____

a) Is the organisation a registered charity or are you in the process of applying? Yes No Applying

If yes, please state registration, please state grounds: _____

If exempt from registration, please state grounds: _____

b) Is the organisation a Registered Community Amateur Sports Club or are you in the process of applying? Yes No Applying

PLEASE COMPLETE ALL SECTIONS OF THIS FORM

2. Details of property for which relief is claimed:

Address of property:

b) Purpose for which used:

c) Description of premises:

d) National Non-Domestic Rating Account Number:

(as shown on rating assessment)

e) Please give:-

Date of Legal Possession _____ Date of Actual Occupation _____

Please use a separate sheet for any additional information you may have and return with this application form.

I certify that the information given in this application form is true to the best of my knowledge and belief. I am authorised to submit this application on behalf of the organisation.

I apply for relief for the period from _____ to _____

Signed _____ Date: _____

Please print name: _____

Daytime telephone number: _____

Please photocopy any relevant evidence and attach with this application

If you require further information please contact

Leisure & Sports Development (01642 526274)

Please return this form with enclosures to:

Stockton Leisure & Sports Development
Stockton Borough Council
Kingsway House
West Precinct
Billingham
TS23 2NX

National Non-Domestic Rate Relief for Sporting Organisations Criteria

Please be aware that this rate relief is discretionary and your application will be judged by the criteria stated below. You must provide photocopy evidence that you meet the criteria, examples of which are indicated in the evidence column. The possible percentage of relief available for each criterion is indicated in the column entitled Percentage

Essential Criteria	Evidence	
<ul style="list-style-type: none"> • Organisation is not established or conducted for profit. • Organisation affiliated to appropriate National Governing Body • Organisations has a Safeguarding Policy 	<p>Last two years audited accounts</p> <p>Policy</p> <p>Policy</p>	
Percentage Criteria	Evidence	Percentage
<ul style="list-style-type: none"> • Membership is open to all sections of the community 	Constitution Equity Policy	15%
<ul style="list-style-type: none"> • Is there a subsidised membership procedure? 	Membership documents	10%
<ul style="list-style-type: none"> • Are facilities available to use or hire during off peak club times 	Constitution, letter of support from off peak user, promotional material	15%
<ul style="list-style-type: none"> • All head/lead coaches hold a level 2 (or equivalent) National Governing Body Coaching Award in your sport 	Copy of Coaching Award	10%
<ul style="list-style-type: none"> • All coaches who deliver session are qualified to at least level 1 (or equivalent) National Governing Body Coaching Award 	Qualification	10%
<ul style="list-style-type: none"> • All qualified coaches registered with Play Your Part Volunteer and Coach support scheme. 	Registration Details (name, date of birth and address)	5%
<ul style="list-style-type: none"> • Does the Club financially support Coach Education 	Newsletter, Promotional Information, letters of thanks etc Booking and Application forms	5%

Percentage Criteria	Evidence	Percentage
<ul style="list-style-type: none"> Does your organisation have a school club link with at least one school 	Copy of School-Club agreement	10%
<ul style="list-style-type: none"> Is your Club working towards/achieved Clubmark accreditation 	Clubmark handbook with evidence or accreditation	5% 10%
<ul style="list-style-type: none"> Does your organisation hold up to date risk assessments, emergency procedures e.g. first aid provision 	Relevant documentation	5%
<ul style="list-style-type: none"> Does your organisation provide a Junior Section 	Team Details	

Data Collection Request

How does your organisation intend to promote/develop the sport in the future?

Membership numbers	Adult	Numbers	Cost
	Junior	<input type="text"/>	<input type="text"/>

Other please state: _____

Dates of training nights and times _____

Number of qualified coaches

Name	Qualification	Contact No