

**The Animal Welfare (Licensing of Activities Involving Animals) Regulations 2018  
Application To Register For Keeping or Training  
Animals for Exhibition**

**Please complete all the questions in the form.  
If you have nothing to record, please state "Not applicable" or "None"**

<b>1</b>	<b>APPLICANT PROFILE</b>					
<b>1A</b>	<b>AGENT DETAILS</b>					
1.1	Are you an agent acting on behalf of the applicant	Yes		No		<b>If No, go to 1B</b>
1.2	Name					
1.3	Address					
1.4	Email					
1.5	Main telephone number					
1.6	Other telephone number					
<b>1B</b>	<b>APPLICANT DETAILS</b>					
1.7	Name					
1.8	Address					
1.9	Date of birth					
1.10	Email					
1.11	Main telephone number					
1.12	Other telephone number					
1.13	Applying as a business or organisation, including a sole trader	Yes		No		
1.14	Applying as an individual	Yes		No		
<b>1C</b>	<b>APPLICANT BUSINESS</b>					
1.15	Is your company registered with companies house	Yes		No		<b>If No, go to 1.17</b>
1.16	Registration Number					
1.17	Is your business registered outside the UK					

<b>1C</b>	<b>APPLICANT BUSINESS CONTINUED</b>		
1.18	VAT Number		
1.19	Legal status of the business		
1.20	Your position in the business		
1.21	The country where your head office is located		
<b>1D</b>	<b>BUSINESS ADDRESS – THIS SHOULD BE YOUR OFFICIAL ADDRESS – THE ADDRESS REQUIRED OF YOU BY LAW TO RECEIVE ALL COMMUNICATIONS</b>		
1.22	Building name or number		
1.23	Street		
1.24	District		
1.25	City or Town		
1.26	County or administrative area		
1.27	Post Code		
1.28	Country		

<b>2</b>	<b>TYPE OF BUSINESS/PERFORMANCE (PLEASE TICK)</b>		
2.1	TV/Film/Social Media		
2.2	Theatre		
2.3	Circus using domestic animals		
2.4	Exhibiting Animals		
2.5	Animal Encounters		
2.6	Birds of Prey shows/exhibits		
2.7	Other please state		

<b>3</b>	<b>APPLICATION DETAILS</b>		
3.1	Have you been registered/licensed before	Yes / No	<b>If No, go to 3A</b>
3.2	Local Authority where registered/licensed		
3.3	Give details of registration e.g. type and numbers of animals, type of performance or exhibition		

<b>3A</b>	<b>FURTHER INFORMATION ABOUT THE APPLICANT</b>		
3.4	Stage name (If any)		
3.5	Nationality		

<b>4</b>	<b>ANIMALS TO BE TRAINED</b>		
4.1	Name of premises		
4.2	Address of Premises		
4.3	Telephone number of premises		
4.4	Email address		

<b>5 KINDS OF ANIMAL TO BE TRAINED AND THE NUMBER OF EACH KIND</b>			
5.1	Kind of animal		
5.2	Number		
5.3	Add another kind of animal?	Yes / No	<b>If Yes, repeat 5.1 to 5.2</b>

<b>6 KINDS OF ANIMAL TO BE EXHIBITED/ENCOUNTER AND THE NUMBER OF EACH KIND</b>			
6.1	Kind of animal		
6.2	Number		
6.3	Add another kind of animal?	Yes / No	<b>If Yes, repeat 6.1 to 6.2</b>

<b>7 PROPOSED PERFORMANCE OR ENCOUNTER</b>		
7.1	Describe the nature of the performance (s) in which the animals will be exhibited or for which they are to be trained, mentioning any apparatus which is used for the purpose of the performance. The description must be sufficient to give a general idea of what is done by the animals taking part in the performance. If it is an animal encounter please give details of what type of encounter and where these are to take place	
7.2.	Approximate duration of the performance (s)	
7.3	Number of times the performance will be given in one day	
7.4	How will the animals be transported	
7.5	Where are the animals to be kept when not performing or being exhibited	

<b>8 VETERINARY SURGEON</b>		
8.1	Name of usual veterinary surgeon	
8.2	Company name	
8.3	Address	
8.4	Telephone number	
8.5	Email address	

<b>9 EMERGENCY KEY HOLDER</b>			
9.1	Do you have an emergency key holder?	Yes / No	<b>If No, go to 10.1</b>
9.2	Name		
9.3	Position/job title		
9.4	Address		
9.5	Daytime telephone number		
9.6	Evening/other telephone number		
9.7	Email address		
9.8	Add another person?	Yes / No	<b>If Yes, 9.2 to 9.8 will be repeated</b>

<b>10</b>	<b>PUBLIC LIABILITY INSURANCE</b>		
10.1	Do you have public liability insurance?	Yes / No	<b>If No, go to question 10.6</b>
	<b>If yes, please provide details of the policy</b>		
10.2	Insurance company		
10.3	Policy number		
10.4	Period of cover		
10.5	Amount of cover (£m)		
10.6	Please state what steps you are taking to obtain such insurance		

<b>11</b>	<b>DISQUALIFICATIONS AND CONVICTIONS</b>		
	Has the applicant, or any person who will have control or management of the establishment, ever been disqualified from:		
11.1	Keeping a pet shop?	Yes / No	
11.2	Keeping a dog?	Yes / No	
11.3	Keeping an animal boarding establishment?	Yes / No	
11.4	Keeping a riding establishment?	Yes / No	
11.5	Having custody of animals?	Yes / No	
11.6	Has the applicant, or any person who will have control or management of the establishment, been convicted of any offences under the Animal Welfare Act 2006?		Yes / No
11.7	Has the applicant, or any person who will have control or management of the establishment, ever had a licence refused, revoked or cancelled?		Yes / No
11.8	If yes to any of these questions, please provide details,		

<b>12</b>	<b>ADDITIONAL DETAILS</b> <b>Please check local authority website for any additional information which may be required</b>		
12.1	Additional information which is required or may be relevant to the application		

<b>13</b>	<b>PAYMENT AND DECLARATION</b>	
<b>13A</b>	<b>PAYMENT</b>	
13.1	Payment must be made at the time of application and can be made in the following way	
	<b>IN PERSON</b>	
	Make your payment at the Cashiers Department located within the Customer Services Centre, Stockton Central Library, Church Road, Stockton-On-Tees. Please ensure that you quote the name of your premise when making payment and then produce your receipt and application form to a member of the Customer Services Team.	
	<b>BY PHONE 01642 526558</b>	
	Make your payment using your debit or credit card. Please ensure that you quote the name of your premise and type of application when making your payment.	
	<b>BY BACS TRANSFER</b>	
	Please email either <a href="mailto:licensing.administration@stockton.gov.uk">licensing.administration@stockton.gov.uk</a> or <a href="mailto:banking.income@xentrall.org.uk">banking.income@xentrall.org.uk</a> to advise the date of payment and amount to be paid. Please ensure that you quote the name of your premise and type of application with your BACS payment/remittance advice to ensure that your record can be updated accordingly.	
	<b>Account Name: Stockton-On-Tees Borough Council – General Account</b>	
	<b>Account No: 07436998</b>	
	<b>Sort Code: 55-61-00</b>	
	<b>Bank Address: National Westminster Bank</b>	
	123 High Street	
	Stockton-On-Tees	
	TS18 1AY	
	<b>UK IBAN No: GB51NWBK55610007436998</b>	
<b>13B</b>	<b>DEFRA GUIDANCE</b>	
13.2	Please tick box to indicate that you have read the DEFRA guidance in respect of the animal activity you are applying for	<input type="checkbox"/>
<b>13C</b>	<b>ADDITIONAL INFORMATION</b>	
	<b>Please attach the following Information</b>	
13.3	A plan of the premises	<input type="checkbox"/>
13.4	Insurance policy	<input type="checkbox"/>
13.5	Operating procedures	<input type="checkbox"/>
13.6	Risk Assessments (including Fire)	<input type="checkbox"/>
13.7	Infection control procedure	<input type="checkbox"/>
13.8	Qualifications	<input type="checkbox"/>
13.9	Training records	<input type="checkbox"/>
<b>13D</b>	<b>DECLARATION</b>	
	<b>This section must be completed by the applicant. If you are an agent please ensure this section is completed by the applicant.</b>	
13.10	I am aware of the provisions of the relevant regulations and DEFRA guidance. The details contained in the application form and any attached documentation are correct to the best of my knowledge and belief.	
13.11	Ticking this box indicates you have read and understood the above declaration	<input type="checkbox"/>
13.12	Full Name	<input type="text"/>
13.13	Capacity	<input type="text"/>
13.14	Date	<input type="text"/>

The information collected, on this form and from supporting evidence, by Stockton-on-Tees Borough Council will be used to process your application. The information may be passed to the Department of Social Security, Employment Service and Inland Revenue and such other Departments of the Council and external organisations but only if the law permits us to do so.

We may check information provided by you, or information about you provided by a third party, with other information held by us. We may also get information from certain third parties, or give information to them to check the accuracy of information, to prevent or detect crime, or to protect public funds in other ways, as permitted by law. These third parties include Government Departments and local authorities. Stockton-on-Tees Borough Council is the Data Controller for the purposes of the Data Protection Act 1998. If you want to know more about what information we have about you, or the way we use your information, please contact us at the address overleaf.