

# RESPONSIBILITY OF OCCUPANTS TO DISPOSE OF WASTE CORRECTLY

ADDRESS: \_\_\_\_\_

YOU ARE PART OF (BLUE) (RED) WEEK COLLECTION:

YOUR COLLECTION DAY IS: \_\_\_\_\_

Waste collections take place weekly and your first collection is:

Recycling collections take place every 2 weeks and your first collection is:

Green waste collections take place every 2 weeks and your first collection is:

\* Collection dates and online calendars are available by visiting: [www.stockton.gov.uk/environment-and-housing](http://www.stockton.gov.uk/environment-and-housing)

## AS THE TENANT OF THE ABOVE PROPERTY:-

1. You are responsible for presenting all household waste from your premises in the correct containers:
  - a. **Non-recyclable waste** – Green wheeled bin, red container, (in some areas a black bag scheme is in operation)
  - b. **Glass and batteries** – Blue box (Batteries within their own clear bag)
  - c. **Plastic, cardboard, cans and paper** – White hessian sack
  - d. **Green waste** – Green hessian sack or transparent plastic bag
2. You must not put any waste out for collection which is not in the correct container. If you do not have the correct bin/boxes or boxes, you must report this without delay to Stockton-on-Tees Borough Council using the details at the bottom of this page.
3. You must place your waste and recycling containers out for collection at the *[edge of][collection point in the rear alley][the rear of]* the property before 7am on the day of collection. However you should not place them there before 6pm on the day before the collection day.
4. You should remove your containers as soon as possible after collection takes place and in any event containers should not be left out after 12 noon on the day after collection day. (Do label your bin with your house number to prevent it from getting displaced).
5. You must take notice of all instructions and information regarding any changes that may occur to your usual collection day around the public holidays.
6. You must ensure that all container lids close fully, (bins with lids up cannot be emptied), that there is no side or excess waste.
7. You must not leave any loose or waste or large items in your garden, in the highway/back alley or against your waste containers awaiting emptying.
8. Items that do not fit in to the containers are your responsibility to dispose of (this includes large items of household waste). It is your responsibility to make arrangements for any extra rubbish that cannot fit in to the bins or containers to be collected and/or disposed of as soon as reasonably possible and to ensure that such rubbish is, where possible, stored at the rear and within the boundary of the property until collection/disposal.
9. If you have items that are too large for the correct bins or containers, Stockton-on-Tees Borough Council offers a bulky item collection service, which will remove up to 6 bulky household items for £15.00. This can be arranged by contacting Stockton-on-Tees Borough Council using the details below:  
 online: <https://www.stockton.gov.uk/environment-and-housing> email: [careforyourarea@stockton.gov.uk](mailto:careforyourarea@stockton.gov.uk)  
 Tel: 01642 391959 or by visiting Stockton-on-Tees Customer Service Centres in; Stockton Central Library, Thornaby Pavillion and Billingham Town Centre Library.  
**Alternatively, you can take your waste to the Household Waste Recycling Centre, Haverton Hill Road, Billingham. TS23 1PY.**

I, \_\_\_\_\_ (tenant/occupier) declare that I am fully aware of my responsibilities regarding disposal of waste.

Dated \_\_\_\_\_

(A copy to be retained by Landlord/Agent)