Welcome to Stockton Learning and Skills Service

Want to try something new? Do you want to learn a new skill, get a new job, start volunteering or set up your own business? Recently retired or just starting on your career path?

We can offer you a free one to one session with a qualified advisor who can help point you in the right direction and choose the right course for you.

Open Days

Thursday 5th September 3pm – 7pm
Tuesday 29th October 3pm – 7pm

Drop in Information Days

Thursday 1st August 12 – 2pm
Thursday 8th August 12 – 2pm
Thursday 15th August 12 – 2pm
Thursday 22nd August 12 – 2pm
Thursday 29th August 12 – 2pm
Monday 2nd September 12 – 2pm
Tuesday 3rd September 12 – 2pm
Wednesday 4th September 12 – 2pm
Friday 6th September 12 – 2pm

Careers, Advice and Guidance

Stockton Learning and Skills Service hold the Matrix standard. This is the quality standard which measures the quality of information given to support you in your choice of career, learning and life goals. We want all of our learners to be successful in their own right whichever area of learning they choose to study.

Every learner studying with us will be eligible for a personal session where they will be given information, advice and guidance on the course they are taking part in. This session will also help identify where you can progress in the future and you will be given a personalised career plan to help you achieve your career aspirations.

All our learners are entitled to have:
• Impartial information, advice and guidance
• Personalised career plans to support your goals
• Courses and training programmes designed to support your development
• Support with your next steps upon completion of your course
• Additional classroom support
• Financial help for study

For further information please contact 01642 527904.

We are rated as a good provider by Ofsted 2018.
LEARNING FOR WORK

We offer a wide range of free courses that support individual learners to get into work. We also offer courses that will help you to build on existing skills and knowledge and help you progress in the workplace or set up your own business.

Case Study

John Atkinson has been following GCSE courses through Stockton Learning and Skills Service and has recently passed his GCSE English. John, who is from Eaglescliffe, is a dedicated foster carer who decided to return to the classroom ahead of the children in his care going to secondary school.

“The curriculum has changed so much since I was at school but now I have the confidence and understanding to help the children in my care. The tutors are very good at explaining and highlighting free online resources which help with preparing for the exams.”

John is currently continuing his studies with Stockton Learning and Skills Service by completing his GCSE maths.

“I would recommend the courses to other parents and carers. I really enjoy it and it is definitely a worthwhile use of your time, no matter what your age.”

Employability

Stockton Learning and Skills Service offer a range of FREE courses to help you find work. You will develop a range of skills needed to be able to independently and effectively search for jobs, improving your chances of gaining employment. Topics include: internet job search skills, use of email, CV building, confidence building, job applications and interview skills.

Fast Forward My Career

This 5 day course will cover:

- Skills Audit initial assessments
- CV Building & ‘Find me a job’ session
- Assessment of Digital Skills
- Communication/Customer Service Skills
- Team Building
- Identifying realistic job goals/Tees Valley Labour Market
- One to one IAG interviews

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<thead>
<tr>
<th>Course Name</th>
<th>Venue</th>
<th>Length</th>
<th>Day</th>
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<th>Start Date</th>
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</thead>
<tbody>
<tr>
<td>Fast Forward My Career</td>
<td>Billingham</td>
<td>1 Week</td>
<td>Mon - Fri</td>
<td>09:30</td>
<td>16.09.19</td>
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For more information visit [www.stockton.gov.uk/slss](http://www.stockton.gov.uk/slss) or call 01642 527904
Brighter Futures
This course is the first step to creating a brighter future through exploring the possibilities of starting your own business.
This fun, relaxed course will help you to:
• Gain an insight into the world of enterprise
• Explore business planning
• Develop effective business branding strategies
• Investigate product marketing

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<tr>
<th>Course Name</th>
<th>Venue</th>
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<th>Day</th>
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<th>Start Date</th>
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<tbody>
<tr>
<td>Brighter Futures</td>
<td>Billingham Community Centre</td>
<td>1 Week</td>
<td>Mon - Fri</td>
<td>09:30 - 14:30</td>
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Introduction to Business Administration
This course is suitable for anybody who wants to work in Business Administration including roles such as: Administrator, Business Support Officer, Office Junior or Receptionist.
It gives learners the opportunity to develop and demonstrate technical and wider sector related knowledge such as verbal and written communication, preparing business documents, organising and supporting meetings, managing information and diary systems, using ICT systems, recording and storing documents, using office equipment plus marketing and the use of social media.

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<thead>
<tr>
<th>Course Name</th>
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<th>Start Date</th>
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</thead>
<tbody>
<tr>
<td>Introduction to Business Administration</td>
<td>Billingham Community Centre</td>
<td>6 Weeks</td>
<td>Fri</td>
<td>13:00 - 15:00</td>
<td>04.10.19</td>
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</table>

Introduction to Customer Service Skills
In Customer Service your core responsibility will be to provide a high quality service to your customers. This can be delivered from the workplace, digitally or direct with customers and may include everything from sales and payments through to offering advice, guidance and support. Your actions will influence the customer experience and their satisfaction with your organisation.

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<tr>
<th>Course Name</th>
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<th>Length</th>
<th>Day</th>
<th>Time</th>
<th>Start Date</th>
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</thead>
<tbody>
<tr>
<td>Introduction to Customer Service Skills</td>
<td>Billingham Community Centre</td>
<td>6 Weeks</td>
<td>Fri</td>
<td>09:30 - 11:30</td>
<td>04.10.19</td>
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</table>

For more information visit www.stockton.gov.uk/slss or call 01642 527904
Maths and English

“Functional skills are practical skills in English and mathematics that allow individuals to operate confidently, effectively and independently in life and work.”
Department for Education and Skills.

We deliver FREE Maths and English courses from Entry Level 1 to Level 2 leading to nationally recognised Functional Skills qualifications. Get the support you need with our friendly, experienced, specialist tutors. No matter what your ability or starting point, we have a course to suit you.

Maths & English – Beginners
Entry Level 1 – Entry Level 3 Functional Skills (Beginner)

Maths & English – Next Steps
Level 1 Functional Skills (Next Steps) is comparable to GCSE grades 1 – 3

Maths & English – Further Steps
Level 2 Functional Skills (Further Steps) is comparable to GCSE grade 4 and above.

The courses are delivered in a range of local venues and can help you to:
- Fill a gap in your CV to get that job
- Help your children with their homework
- Feel more confident
- Gain a qualification

Please call 01642 527904 for an informal chat and to book a skills check before attending any of these courses.

For more information visit www.stockton.gov.uk/slss or call 01642 527904
Cookery

Family Food Fast
Why not learn how to cook a healthy family meal in one pan, quickly and economically with minimum washing up?

Winter Warmers
Using the tastiest seasonal ingredients, learn how to cook a healthy family meal in one pan, quickly and economically with minimum washing up.

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<thead>
<tr>
<th>Course Name</th>
<th>Venue</th>
<th>Length</th>
<th>Day</th>
<th>Time</th>
<th>Start Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Winter Warmers</td>
<td>Billingham Community Centre</td>
<td>6 weeks</td>
<td>Thurs</td>
<td>18:30 - 20:30</td>
<td>07.11.19</td>
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</tbody>
</table>

Computing and Digital Skills
Our courses are delivered to all ages and abilities using a combination of tablets, PCs and online training. You will gain skills and achieve qualifications that employers require. We can arrange an informal chat and skills check to help set you on the right course.

*Please call 01642 527904 for an informal chat and to book a skills check before attending these courses.

Digital Skills for Total Beginners
Complete beginner or just starting out with IT? Learn everyday computer and internet skills on this first-steps course.

<table>
<thead>
<tr>
<th>Course Name</th>
<th>Venue</th>
<th>Length</th>
<th>Day</th>
<th>Time</th>
<th>Start Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>*Digital Skills for Total Beginners</td>
<td>Billingham Community Centre</td>
<td>12 Weeks</td>
<td>Wed</td>
<td>13:00 - 15:30</td>
<td>18.09.19</td>
</tr>
<tr>
<td>*Digital Skills for Total Beginners</td>
<td>Stockton Business Centre</td>
<td>12 Weeks</td>
<td>Fri</td>
<td>13:00 - 15:30</td>
<td>20.09.19</td>
</tr>
</tbody>
</table>

For more information visit [www.stockton.gov.uk/slss](http://www.stockton.gov.uk/slss) or call 01642 527904
Digital Skills – Next Steps
Already have some IT skills? On these courses you will learn how to use the internet and a variety of computer programs to complete everyday tasks with the option to gain a qualification.
*Please call 01642 527904 for an informal chat and to book a skills check before attending these courses.

<table>
<thead>
<tr>
<th>Course Name</th>
<th>Venue</th>
<th>Length</th>
<th>Day</th>
<th>Time</th>
<th>Start Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>*Next Steps Digital Skills</td>
<td>Billingham Community Centre</td>
<td>18 Weeks</td>
<td>Mon</td>
<td>13:00 - 15:30</td>
<td>16.09.19</td>
</tr>
<tr>
<td>*Next Steps Digital Skills</td>
<td>Kiora Hall</td>
<td>18 Weeks</td>
<td>Tues</td>
<td>09:30 - 12:00</td>
<td>17.09.19</td>
</tr>
<tr>
<td>*Next Steps Digital Skills</td>
<td>Billingham Community Centre</td>
<td>18 Weeks</td>
<td>Wed</td>
<td>13:00 - 15:30</td>
<td>18.09.19</td>
</tr>
<tr>
<td>*Start IT (ITQ) Entry Level 3 Certificate for IT Users</td>
<td>Stockton Business Centre</td>
<td>3 Terms</td>
<td>Fri</td>
<td>09:30 - 12:30</td>
<td>20.09.19</td>
</tr>
<tr>
<td>Internet Safety</td>
<td>Kiora Hall</td>
<td>1 Day</td>
<td>Tues</td>
<td>13:00 - 15:30</td>
<td>12.11.19</td>
</tr>
<tr>
<td>Internet Safety</td>
<td>Kiora Hall</td>
<td>1 Day</td>
<td>Tues</td>
<td>13:00 - 15:30</td>
<td>03.12.19</td>
</tr>
<tr>
<td>File Management for Computers</td>
<td>Kiora Hall</td>
<td>1 Day</td>
<td>Tues</td>
<td>13:00 - 15:30</td>
<td>15.10.19</td>
</tr>
<tr>
<td>Introduction to PowerPoint</td>
<td>Billingham Community Centre</td>
<td>2 Weeks</td>
<td>Thurs</td>
<td>09:30 - 12:00</td>
<td>19.09.19</td>
</tr>
<tr>
<td>Introduction to MS Word &amp; Excel</td>
<td>Billingham Community Centre</td>
<td>5 Weeks</td>
<td>Fri</td>
<td>13:00 - 15:30</td>
<td>20.09.19</td>
</tr>
</tbody>
</table>

Digital Skills - Further Steps and for Work
Develop your computer skills and knowledge for home and work. These courses are a mixture of classroom and online study, with the option to gain a qualification.
*Please call 01642 527904 for an informal chat and to book a skills check before attending these courses.

<table>
<thead>
<tr>
<th>Course Name</th>
<th>Venue</th>
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<th>Start Date</th>
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<tbody>
<tr>
<td>*Further Steps Digital Skills</td>
<td>Billingham Community Centre</td>
<td>18 Weeks</td>
<td>Wed</td>
<td>09:30 - 12:00</td>
<td>18.09.19</td>
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<tr>
<td>*Further Steps Digital Skills</td>
<td>Billingham Community Centre</td>
<td>18 Weeks</td>
<td>Thurs</td>
<td>13:00 - 15:30</td>
<td>19.09.19</td>
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<tr>
<td>*Further Steps Digital Skills</td>
<td>Billingham Community Centre</td>
<td>18 Weeks</td>
<td>Fri</td>
<td>09:30 - 12:00</td>
<td>20.09.19</td>
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<tr>
<td>*ITQ Level 1 Certificate for IT Users</td>
<td>Billingham Community Centre</td>
<td>3 Terms</td>
<td>Mon</td>
<td>09:30 - 12:30</td>
<td>16.09.19</td>
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<tr>
<td>*ITQ Level 1 Award for IT Users</td>
<td>Billingham Community Centre</td>
<td>2 Terms</td>
<td>Wed</td>
<td>18:00 - 21:00</td>
<td>18.09.19</td>
</tr>
<tr>
<td>*ITQ Level 2 Certificate for IT Users</td>
<td>Billingham Community Centre</td>
<td>3 Terms</td>
<td>Mon</td>
<td>18:00 - 21:00</td>
<td>16.09.19</td>
</tr>
<tr>
<td>Improvers PowerPoint</td>
<td>Billingham Community Centre</td>
<td>2 Weeks</td>
<td>Thurs</td>
<td>09:30 - 12:00</td>
<td>10.10.19</td>
</tr>
<tr>
<td>Improvers Excel</td>
<td>Billingham Community Centre</td>
<td>6 Weeks</td>
<td>Fri</td>
<td>13:00 - 15:30</td>
<td>08.11.19</td>
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ESOL
ESOL - English for Speakers of Other Languages
We offer English language courses at all levels from beginners to advanced. Classes run at Stockton Business Centre.

ESOL Enrolment Day
Held at Stockton Business Centre
Thursday 12th September 10:00 - 15:00

For more information visit www.stockton.gov.uk/slss or call 01642 527904
Community Interpreting
This course is an ideal opportunity for bilingual learners who wish to pursue a career in interpreting or gain an industry recognised qualification in the subject area to help in the community.

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<th>Course Name</th>
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<th>Length</th>
<th>Day</th>
<th>Time</th>
<th>Start Date</th>
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</thead>
<tbody>
<tr>
<td>L1 Community Interpreting</td>
<td>Stockton Business Centre</td>
<td>12 Weeks</td>
<td>Mon/Wed</td>
<td>13:00 - 15:30</td>
<td>16.09.19</td>
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<tr>
<td>L2 Community Interpreting</td>
<td>Stockton Business Centre</td>
<td>18 Weeks</td>
<td>Mon/Tues</td>
<td>15:30 - 18:00</td>
<td>17.09.19</td>
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Teacher Training
Have you thought about a career as a teaching assistant? If you are passionate about children’s learning and would like to be able to support them in school, we offer nationally recognised teaching assistant qualifications:
- Level 2 Certificate in Supporting Teaching and Learning
- Level 3 Certificate in Supporting Teaching and Learning
- Level 3 Diploma in Specialist Support for Teaching and Learning
*Learner loans may be available

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<th>Course Name</th>
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<th>Start Date</th>
<th>Fee</th>
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<tbody>
<tr>
<td>Level 2 Certificate in Supporting Teaching &amp; Learning</td>
<td>Billingham Community Centre</td>
<td>3 Terms</td>
<td>Tues</td>
<td>09:30 - 12:00</td>
<td>17.09.19</td>
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<tr>
<td>Level 3 Certificate in Supporting Teaching &amp; Learning</td>
<td>Billingham Community Centre</td>
<td>3 Terms</td>
<td>Thurs</td>
<td>18:00 - 21:00</td>
<td>19.09.19</td>
<td>£1417</td>
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<tr>
<td>Level 3 Diploma in Specialist Support for Teaching &amp; Learning</td>
<td>Billingham Community Centre</td>
<td>3 Terms</td>
<td>Thurs</td>
<td>18:00 - 21:00</td>
<td>19.09.19</td>
<td>£2225</td>
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Level 3 Certificate in Education & Training
This qualification is for those who work, or want to work as teachers and trainers in the further education and skills sector. The Level 3 Award in Education and Training is an introduction to teaching that will give an insight into the roles, responsibilities and relationships in education and training, how to plan and deliver inclusive teaching sessions and how to assess and give constructive feedback.

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<th>Course Name</th>
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<th>Start Date</th>
<th>Fee</th>
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<tr>
<td>Level 3 Certificate in Education &amp; Training</td>
<td>Billingham Community Centre</td>
<td>14 weeks</td>
<td>Wed</td>
<td>18:00 - 21:00</td>
<td>04.09.19</td>
<td>£350</td>
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Marketing
Marketing is about identifying and responding to consumer and market needs. You will be introduced to the main principles of marketing and how you can use social media to work effectively for your business.

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<th>Time</th>
<th>Start Date</th>
<th>Fee</th>
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<tbody>
<tr>
<td>Beginners Marketing Course</td>
<td>Billingham Community Centre</td>
<td>6 weeks</td>
<td>Tues</td>
<td>18:00 - 20:30</td>
<td>17.09.19</td>
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Social Media Marketing
Social media marketing focuses on using social media to promote your business, using Facebook, Instagram and Twitter.

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<tr>
<th>Course Name</th>
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<th>Length</th>
<th>Day</th>
<th>Time</th>
<th>Start Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Social Media Marketing</td>
<td>Billingham Community Centre</td>
<td>6 Weeks</td>
<td>Thurs</td>
<td>18:00 - 20:30</td>
<td>19.09.19</td>
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For more information visit [www.stockton.gov.uk/slss](http://www.stockton.gov.uk/slss) or call 01642 527904
Distance Learning

We offer a wide range of distance learning courses where you can gain Level 2 nationally recognised accredited qualifications. Many courses are fully funded meaning they are FREE to anyone who completes the course. You need to be aged 19 years or over on 1 September 2019 to be eligible. The courses are designed to be studied in the comfort of your own home or part of your Continuous Professional Development and delivered through the internet or with the use of workbooks with the support of our specialised staff.

- Awareness of Mental Health Problems
- Principles of Business Administration
- Understanding the Care and Management of Diabetes
- Common Health Conditions
- Counselling Skills
- Principles of Customer Service
- Customer Service for Health and Social Care Settings
- Principles of Dementia Care
- Understanding Dignity and Safeguarding in Adult Health and Social Care
- Equality and Diversity
- Falls Prevention Awareness
- Improving Personal Exercise, Health and Nutrition
- Principles of the Prevention and Control of Infection in Health Care Settings
- Information, Advice or Guidance
- Introducing Caring for Children and Young People
- Lean Organisation Management Techniques
- Principles of Working with Individuals with Learning Disabilities
- Preparing to Work in Adult Social Care
- Principles of Care Planning
- Principles of End of Life Care
- Understanding Retail Operations
- Understanding the Safe Handling of Medication in Health and Social Care
- Certificate in the Principles of Team Leading
- Understanding Autism
- Understanding Behaviour that Challenges
- Understanding Children and Young People’s Mental Health
- Understanding Excellence in Customer Service for Hospitality
- Understanding Specific Learning Difficulties
- Understanding Safeguarding and Prevent
- Understanding Nutrition and Health
- Principles of Warehousing and Storage
- Understanding Working with People with Mental Health Needs
- Understanding Data Protection and Data Security

Business Start Up

Do you want to start a business? This course is designed to provide information and guide you through everything you need to know on starting your own business.

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<th>Start Date</th>
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</thead>
<tbody>
<tr>
<td>Introduction to Business Start up</td>
<td>Billingham Community Centre</td>
<td>3 weeks</td>
<td>Wed</td>
<td>13:00 - 16:00</td>
<td>06.11.19</td>
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For more information visit www.stockton.gov.uk/slss or call 01642 527904
LEARNING FOR LIFE

We offer a range of FREE courses designed to provide essential skills, whether you are looking to help your children with their homework, volunteer in the community, improve your health and wellbeing or increase your confidence. Classes are small, friendly and welcoming to new learners and the majority of classes can be joined throughout the year.

Case Study

Craig Goodall has been studying with Stockton Learning and Skills Service completing a number of courses including Manmade. This not only helped him pursue his interest in furniture restoration but also improved his confidence and wellbeing too.

Craig has participated in a Community Café Experience course which introduced him to running a catering business and helped develop his confidence, communication and team building skills.

Tutor, Keith Palmer, said “Craig has been a fantastic member of the café. He has shown considerable improvement in his own self confidence and has developed a fantastic ability to support others. It was with great delight that he managed to secure a place, and has since passed the Level 3 Training and Education programme too.”

Family Learning

Family Learning courses are open to parents and carers and offer you the opportunity to find out how subjects are currently being taught in school, how to help and support your children with their work, as well as brushing up your own skills.

All courses are FREE, so look out for news of Family Learning courses at your child’s school or local community venue.

Courses available may include:

- School Readiness
- Speech and Language Support (Talk Together)
- Keeping up with the Children (Maths and English)
- English and Maths (Family Learning) you can also gain a nationally recognised qualification
- Storytelling
- Enterprise
- Arts and Crafts
- Coding
- ICT
- Cooking on a Budget

- Family Nutrition
- Paediatric First Aid
- Safeguarding
- Internet Safety
- Combating Allergens
- Family Budgeting
- Recycle Reuse
- Positive Parenting
- Amazing You
- Healthy Cooking for the Family
- Family Fitness
- Money Magic
- Community Enterprise

For more information visit www.stockton.gov.uk/slss or call 01642 527904
Health, Wellbeing and Self Development

We understand that there are many things that can affect your health and wellbeing. These FREE courses cover a wide range of activities designed to help with confidence building, self-awareness and motivation in a relaxed, friendly, supportive environment.

All About Me

This FREE course is aimed at pre-employability learners furthest away from the job market. The course will consist of both group and individual activities that will support people in identifying personal strengths and areas of development. Some course content will be bespoke to the individual groups interests and may include activities such as exercise and fitness, nutrition, budget management and arts and crafts.

Fitness & Nutrition

This FREE course runs 2 days per week and will cover:
- The importance of a balanced diet to health & wellbeing
- The importance of nutrition and fitness to mental health
- Provide information on various food groups
- How to make a healthy meal on a budget
- How to run or walk a mile without stopping
- How to set your own personal goal
- How to get fitter and healthier
- Introduction to using gym equipment

Amazing You

The Amazing You course provides enriching and enjoyable activities including skills for life, in a supportive environment. This course aims to help learners improve their confidence, social interaction, well-being and interpersonal skills. It is also a great opportunity to meet new friends and participate in projects and initiatives using the arts to improve health and wellbeing.

<table>
<thead>
<tr>
<th>Course Name</th>
<th>Venue</th>
<th>Length</th>
<th>Day</th>
<th>Time</th>
<th>Start Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amazing You</td>
<td>Billingham Community Centre</td>
<td>6 weeks</td>
<td>Thurs</td>
<td>10:00 - 14:00</td>
<td>19.09.19</td>
</tr>
</tbody>
</table>

Community Enterprise Project

This course enables you to use your current skills gained from the Amazing You course to give back to the community such as making crafts and gifts to sell for a charity of your choice.

<table>
<thead>
<tr>
<th>Course Name</th>
<th>Venue</th>
<th>Length</th>
<th>Day</th>
<th>Time</th>
<th>Start Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Community Enterprise Project</td>
<td>Billingham Community Centre</td>
<td>6 weeks</td>
<td>Tues</td>
<td>09:30 - 12:00</td>
<td>17.09.19</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Course Name</th>
<th>Venue</th>
<th>Length</th>
<th>Day</th>
<th>Time</th>
<th>Start Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Community Confidence</td>
<td>New Life Centre</td>
<td>6 weeks</td>
<td>Fri</td>
<td>12:30 - 02:30</td>
<td>20.09.19</td>
</tr>
</tbody>
</table>

Man Made

The Man Made course will cover a wide range of activities including, talks and visits aimed at improving confidence and self-esteem. Prior to the course, you will be invited to attend a coffee morning with an opportunity to meet your tutor and discuss areas of interest.

<table>
<thead>
<tr>
<th>Course Name</th>
<th>Venue</th>
<th>Length</th>
<th>Day</th>
<th>Time</th>
<th>Start Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Man Made</td>
<td>Billingham Community Centre</td>
<td>6 weeks</td>
<td>Fri</td>
<td>09:30 - 12:30</td>
<td>20.09.19</td>
</tr>
</tbody>
</table>

For more information visit www.stockton.gov.uk/slss or call 01642 527904
History
History of Stockton
Stockton began as an Anglo-Saxon settlement on high ground close to the northern bank of the River Tees. The manor of Stockton was created in around 1138. It was purchased by Bishop Pudsey of Durham in 1189 and since then has undergone many changes. Come and join us to find out more.

Volunteering
There are many reasons why people choose to help local groups and organisations. Volunteering has a great deal to offer people from a wide range of backgrounds and walks of life. Being a volunteer enables you to:

- Face new challenges, take on some responsibilities and make decisions where you would not normally get the opportunity
- Meet people in varied settings as part of a team doing meaningful work
- Explore new careers and upgrade skills, such as team work, teaching and communicating
- Make a difference by contributing to an important service
- Grow personally, by learning new skills, gaining new experiences and achieving a sense of accomplishment

For more information visit www.stockton.gov.uk/slss or call 01642 527904

Art
Relax and learn to draw for your own pleasure. Learn how to look at objects, using light and shade and improve your drawing techniques.

Life Skills
The course is intended to prepare learners to be able to develop and maintain essential life skills necessary for independent living in the community and includes hygiene in the home, personal and dental, cooking skills, washing, ironing and craft projects. The course is learner led and covers a variety of topics.

Course Name | Venue | Length | Day | Time | Start Date
--- | --- | --- | --- | --- | ---
Stockton History & Heritage | Kiora Hall | 6 weeks | Tues | 13:00 - 15:00 | 17.09.19
Search your own History | Kiora Hall | 6 weeks | Tues | 09:30 - 12:00 | 06.11.19

Course Name | Venue | Length | Day | Time | Start Date
--- | --- | --- | --- | --- | ---
Art for Pleasure | Kiora Hall | 5 weeks | Mon | 13:00 - 15:00 | 16.09.19

Course Name | Venue | Length | Day | Time | Start Date
--- | --- | --- | --- | --- | ---
Introduction to Volunteering | Billingham Community Centre | 5 Weeks | Mon | 09:30 - 11:30 | 23.09.19

Course Name | Venue | Length | Day | Time | Start Date
--- | --- | --- | --- | --- | ---
Life Skills | Kiora Hall | 12 weeks | Wed | 09:30 - 12:00 | 18.09.19
Life Skills | Kiora Hall | 12 weeks | Wed | 12:30 - 15:00 | 18.09.19

Course Name | Venue | Length | Day | Time | Start Date
--- | --- | --- | --- | --- | ---
Life Skills | Kiora Hall | 12 weeks | Wed | 09:30 - 12:00 | 18.09.19

Course Name | Venue | Length | Day | Time | Start Date
--- | --- | --- | --- | --- | ---
Life Skills | Kiora Hall | 12 weeks | Wed | 12:30 - 15:00 | 18.09.19

Course Name | Venue | Length | Day | Time | Start Date
--- | --- | --- | --- | --- | ---
Life Skills | Kiora Hall | 12 weeks | Wed | 09:30 - 12:00 | 18.09.19

For more information visit www.stockton.gov.uk/slss or call 01642 527904
LEARNING FOR PLEASURE

Whatever your age or ability there is a course here to suit you. On these courses you can have fun, meet new people and learn something new in the process.

Case Study

Carol Whittingham joined Stockton Learning and Skills Service due to her keen interest in dressmaking. She enrolled onto the dressmaking course to help grow her skills and knowledge to allow her to make items for her grandchildren.

“This course has been great in allowing me to grow my skills and knowledge, whilst also helping me to share ideas and meet new friends.”

“My tutor is very supportive and having the reassurance that a very knowledgeable and personable tutor is there for me has allowed me to grow my confidence. So far the course has given me a great sense of achievement and satisfaction. I have learnt a lot in less than twelve weeks and there’s much more still to learn.”

For more information visit www.stockton.gov.uk/slss or call 01642 527904

<table>
<thead>
<tr>
<th>Course Name</th>
<th>Venue</th>
<th>Length</th>
<th>Day</th>
<th>Time</th>
<th>Start Date</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Quilting</td>
<td>Billingham Community Centre</td>
<td>12 Weeks</td>
<td>Mon</td>
<td>09:30 - 11:30</td>
<td>16.09.19</td>
<td>£120</td>
</tr>
<tr>
<td>Quilting</td>
<td>Billingham Community Centre</td>
<td>12 Weeks</td>
<td>Thurs</td>
<td>18:30 - 20:30</td>
<td>19.09.19</td>
<td>£120</td>
</tr>
<tr>
<td>Dressmaking</td>
<td>Billingham Community Centre</td>
<td>12 Weeks</td>
<td>Mon</td>
<td>12:30 - 14:30</td>
<td>16.09.19</td>
<td>£120</td>
</tr>
<tr>
<td>Sewing for All</td>
<td>Billingham Community Centre</td>
<td>12 Weeks</td>
<td>Mon</td>
<td>18:30 - 20:30</td>
<td>16.09.19</td>
<td>£120</td>
</tr>
</tbody>
</table>

For more information visit www.stockton.gov.uk/slss or call 01642 527904
Art for Pleasure
Relax and enjoy as this course covers the study of form, tone, pattern, colour and texture in drawing and painting. You will use a variety and media such as water colour, acrylic, oil, pencil and charcoal.

<table>
<thead>
<tr>
<th>Course Name</th>
<th>Venue</th>
<th>Length</th>
<th>Day</th>
<th>Time</th>
<th>Start Date</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Art for Pleasure</td>
<td>Billingham Community Centre</td>
<td>12 Weeks</td>
<td>Tues</td>
<td>13:00 - 15:00</td>
<td>17.09.19</td>
<td>£120</td>
</tr>
</tbody>
</table>

Creative Media
Our creative media courses offer an exciting opportunity to mix ICT skills with creativity to produce stunning visual effects from Beginners Photography to Advanced Photoshop Skills. You will learn how to take photographs and manipulate them to create the perfect picture and stunning artwork.

<table>
<thead>
<tr>
<th>Course Name</th>
<th>Venue</th>
<th>Length</th>
<th>Day</th>
<th>Time</th>
<th>Start Date</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beginners Photography</td>
<td>Billingham Community Centre</td>
<td>12 weeks</td>
<td>Tues</td>
<td>18:30 - 20:30</td>
<td>17.09.19</td>
<td>£120</td>
</tr>
<tr>
<td>Advanced Photography - Portfolio Building</td>
<td>Billingham Community Centre</td>
<td>12 weeks</td>
<td>Thurs</td>
<td>18:30 - 20:30</td>
<td>19.09.19</td>
<td>£120</td>
</tr>
</tbody>
</table>

Silversmithing
This course will cover traditional handmade silver jewellery, practical, theoretical and design with two to six pieces made each term. The starter projects can include making a plain band ring, simple organic ring, cabochon ring etc. A number of small silver jewellery pieces will be made to cover some of the essential basic techniques.

<table>
<thead>
<tr>
<th>Course Name</th>
<th>Venue</th>
<th>Length</th>
<th>Day</th>
<th>Time</th>
<th>Start Date</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Silversmithing</td>
<td>Kiors Hall</td>
<td>12 weeks</td>
<td>Thurs</td>
<td>18:30 - 20:30</td>
<td>19.09.19</td>
<td>£120</td>
</tr>
</tbody>
</table>

Christmas Crafts
It’s that time of year again! Why not have some fun and learn how to make your own decorations? Enjoy a relaxing and fun class. Take a paper crafting journey of creativity in preparation for the big day. Make hanging tree decorations, table decorations, festive bunting, cards and labels.

<table>
<thead>
<tr>
<th>Course Name</th>
<th>Venue</th>
<th>Length</th>
<th>Day</th>
<th>Time</th>
<th>Start Date</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Christmas Crafts</td>
<td>Billingham Community Centre</td>
<td>5 weeks</td>
<td>Thurs</td>
<td>18:30 - 20:30</td>
<td>19.09.19</td>
<td>£60</td>
</tr>
</tbody>
</table>

Cookery
Looking for some inspiration in the kitchen? Join one of our cookery courses to develop new cooking techniques, gain new ideas, and impress your family and friends with your new skills.

<table>
<thead>
<tr>
<th>Course Name</th>
<th>Venue</th>
<th>Length</th>
<th>Day</th>
<th>Time</th>
<th>Start Date</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>One Pot Cookery</td>
<td>Billingham Community Centre</td>
<td>6 weeks</td>
<td>Thurs</td>
<td>18:00 - 20:00</td>
<td>19.09.19</td>
<td>£60</td>
</tr>
<tr>
<td>Winter One Pot Cookery</td>
<td>Billingham Community Centre</td>
<td>6 weeks</td>
<td>Thurs</td>
<td>18:00 - 20:00</td>
<td>07.11.19</td>
<td>£60</td>
</tr>
</tbody>
</table>

History
Who are you? Where do you come from? Why not attend our relaxing and enjoyable course of Genealogy. If you have an interest in history, this course will be ideal for you. This course is designed to help you learn about your own personal history.

<table>
<thead>
<tr>
<th>Course Name</th>
<th>Venue</th>
<th>Length</th>
<th>Day</th>
<th>Time</th>
<th>Start Date</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Family History Genealogy</td>
<td>Billingham Community Centre</td>
<td>6 weeks</td>
<td>Wed</td>
<td>13:00 - 15:30</td>
<td>19.09.19</td>
<td>£60</td>
</tr>
</tbody>
</table>

For more information visit [www.stockton.gov.uk/slss](http://www.stockton.gov.uk/slss) or call 01642 527904
Health and Fitness
Get moving and de-stress on our health and fitness courses. Courses like Yoga and Pilates can improve physical health, mental health and vitality. Our range of fitness courses led by experienced tutors can help you to improve your fitness, become more confident, healthy and happy.

<table>
<thead>
<tr>
<th>Course Name</th>
<th>Venue</th>
<th>Length</th>
<th>Day</th>
<th>Time</th>
<th>Start Date</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beginners Yoga</td>
<td>Billingham Community Centre</td>
<td>12 Weeks</td>
<td>Mon</td>
<td>17:30 - 18:30</td>
<td>16.09.19</td>
<td>£60</td>
</tr>
<tr>
<td>Intermediate Yoga</td>
<td>Billingham Community Centre</td>
<td>12 Weeks</td>
<td>Mon</td>
<td>18:45 - 19:45</td>
<td>16.09.19</td>
<td>£60</td>
</tr>
<tr>
<td>Pilates</td>
<td>Billingham Community Centre</td>
<td>12 Weeks</td>
<td>Wed</td>
<td>10:00 - 11:00</td>
<td>18.09.19</td>
<td>£60</td>
</tr>
<tr>
<td>Pilates</td>
<td>Billingham Community Centre</td>
<td>12 Weeks</td>
<td>Thurs</td>
<td>10:00 - 11:00</td>
<td>19.09.19</td>
<td>£60</td>
</tr>
<tr>
<td>Pilates</td>
<td>Billingham Community Centre</td>
<td>12 Weeks</td>
<td>Thurs</td>
<td>18:00 - 19:00</td>
<td>19.09.19</td>
<td>£60</td>
</tr>
</tbody>
</table>

Creative Writing
Are you a natural storyteller or fancy writing a novel? Creative writing lets you express your thoughts, feelings and emotions in writing. This course will teach you how to get the best out of your writing with like-minded people.

<table>
<thead>
<tr>
<th>Course Name</th>
<th>Venue</th>
<th>Length</th>
<th>Day</th>
<th>Time</th>
<th>Start Date</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Creative Writing</td>
<td>Billingham Community Centre</td>
<td>5 weeks</td>
<td>Fri</td>
<td>09:30 - 11:30</td>
<td>08.11.19</td>
<td>£50</td>
</tr>
</tbody>
</table>

Languages
Spanish
Beginners
If you have little or no experience of the language, this course is ideal for you. In this basic language course you will learn how to introduce yourself, speak about your friends and family, express likes/dislikes, order food and drink plus much more. At the end of the course you will be able to interact in basic situations.

<table>
<thead>
<tr>
<th>Course Name</th>
<th>Venue</th>
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<th>Day</th>
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<th>Start Date</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Spanish for Beginners</td>
<td>Billingham Community Centre</td>
<td>12 Weeks</td>
<td>Mon</td>
<td>13:00 - 15:00</td>
<td>16.09.19</td>
<td>£120</td>
</tr>
<tr>
<td>Spanish for Beginners</td>
<td>Billingham Community Centre</td>
<td>12 Weeks</td>
<td>Thurs</td>
<td>19:00 - 21:00</td>
<td>19.09.19</td>
<td>£120</td>
</tr>
<tr>
<td>Next Step Spanish</td>
<td>Kiora Hall</td>
<td>12 Weeks</td>
<td>Thurs</td>
<td>10:00 - 12:00</td>
<td>19.09.19</td>
<td>£120</td>
</tr>
<tr>
<td>Next Step Spanish</td>
<td>Billingham Community Centre</td>
<td>12 Weeks</td>
<td>Mon</td>
<td>19:00 - 21:00</td>
<td>16.09.19</td>
<td>£120</td>
</tr>
<tr>
<td>Intermediate Spanish</td>
<td>Billingham Community Centre</td>
<td>12 Weeks</td>
<td>Tues</td>
<td>19:00 - 21:00</td>
<td>17.09.19</td>
<td>£120</td>
</tr>
<tr>
<td>Advanced Conversational Spanish</td>
<td>Billingham Community Centre</td>
<td>12 Weeks</td>
<td>Wed</td>
<td>10:00 - 12:00</td>
<td>18.09.19</td>
<td>£120</td>
</tr>
</tbody>
</table>

Intermediate
Continue practising a range of new topics whilst also improving grammar with an emphasis on conversation. This course is suitable for learners working towards A-level.

Advanced Conversational
If you have a more advanced awareness of a language, this is an opportunity to improve fluency in your speaking and listening and consolidate your reading and writing skills. This course is suitable for post A-level learners.

For more information visit www.stockton.gov.uk/slss or call 01642 527904
**Apprenticeships**

An apprenticeship is a great way to gain the skills, knowledge and experience you need to get into many careers. They combine work, training and study, allowing you to ‘earn while you learn’.

There are many different apprenticeships available across a wide range of industries and for a wide variety of job roles. As a paid employee, apprentices work alongside their studies. There are no student fees – your training costs are funded by the government and your employer.

It’s an ideal option if you have a clear idea of the career path you want to follow, providing you with practical, on-the-job training alongside classroom-based learning.

You will receive valuable hands-on experience working whilst you learn, which helps you progress in your working life and is a great option for getting on the job ladder or supercharging your career.

Here at Stockton Learning and Skills Service we work with a wide range of employers and are pleased to offer training from Level 2 up to Level 5 in the following areas:

- Business Administration
- Customer Service
- Management and Leadership
- Support in Teaching and Learning in Schools
- Children and Young Persons Workforce
- Adult Care Worker
- Lead Adult Care Worker

For more information please contact Mike Elliott on 01642 528764 Michael.elliott@stockton.gov.uk

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**SUPPORTING YOU INTO WORK**

**OVER THE AGE OF 30?**

**LONG-TERM UNEMPLOYED?**

**LOOKING TO FIND A JOB?**

If you’re over the age of 30 and your personal circumstances make it difficult to find a job then Routes to Work can help. We provide a range of support depending on your individual needs to help you overcome any barriers and support you back into the workplace.

We know that looking for a job can be difficult, that’s why we provide one-to-one tailored support from a dedicated key-worker. Your key worker will work with you to put together a plan, get you the right skills and training and find the right job for you.

To find out if Routes to Work can help you contact the Stockton office.

Call 01642 528107 or e-mail learning.skills@stockton.gov.uk.
Course Fees

Learning for Pleasure
There are no reductions for Learning for Pleasure courses.
In order to secure your place on a fee-paying course you will need to pay for your course when you enrol. You can pay in a number of ways:

• By secure online payment
• By cash
• By cheque (made payable to Stockton Borough Council)
• By credit/debit card (All major credit cards accepted)

Many of our courses in the Learning for Work and Learning for Life sections are offered FREE, including the following:
English, Maths, Family Learning, Employability, Confidence Building and some beginners ICT courses.

ESOL enrolments will be assessed on an individual basis.
Learners aged 19-23 (as at 31 August 2019) will be entitled to free tuition if they are:

• studying a full Level 2 qualification if they do not already have a full Level 2 qualification, or
• studying a full Level 3 qualification if they do not already have a full Level 3 qualification.

For further information visit www.gov.uk/government/publications/qualifications-getting-approval-for-funding

Where a course fee applies to a funded course, there will be no fee for learners in receipt of:

• Job Seekers Allowance (JSA) (inc partner where claim is joint)
• Employment Support Allowance in the work related activity group (ESA)
• Universal Credit (work group, work related requirement, work preparation or work focused interview organised by JCP)
• An income of less than £16,009.50 (gross annual salary).
Three months wage slips or current employment contract stating gross monthly or annual wage must be submitted as evidence.

Where a course fee applies to a funded course the following groups are able to claim approx. 50% reduction of full fee.
(Fee band-subsidised) Those in receipt of:

• Council Tax Benefit – Not including sole occupancy allowance
• Housing Benefit
• Working Tax Credit
• Pension Guarantee Credit
• Universal Credit
• Contribution based Employment and Support Allowance
• The unwaged dependents (as defined by the Department for Work and Pensions) of those listed above.

ADVANCED LEARNER LOAN
19+ Advanced Learner Loan
If you are aged 19 or over and you’re planning to study at Level 3, 4, 5 or 6 you may qualify for a 19+ Advanced Learner Loan. For further information on learner loans visit the Student Loans website www.gov.uk/advancedlearnerloans
Enrolment Information Online

Enrolling online is quick, secure and easy.
Follow this link: www.stockton.gov.uk/slss
You can also enrol online at our library customer service centres.

By phone
If you are unable to enrol online please call our Customer Services Contact Centre 01642 527904
Monday-Friday 8.30am – 5pm

If you are unable to enrol online or by phone, face to face enrolment is available at the following locations:

Billingham Community Centre
The Causeway
Billingham
TS23 2DA
Monday-Thursday 9am – 4.30pm
Friday 9am – 4pm

Stockton Central Library
Customer Service Centre
Church Road
Stockton-on-Tees
TS18 1TU

Thornaby Library
Customer Service Centre
Wrightson House
Pavilion
Thornaby
TS23 2LN
Monday-Thursday 8.30am – 5pm
Friday 8.30am – 4.30pm

Contact Information
For further information call our Contact Centre 01642 527904.

Follow us on social media:
Facebook @stocktonlearningandskills
Twitter @learnstockton
Instagram @stocktonlearningandskills

How to find us
Stockton Learning and Skills Service
Billingham Community Centre
The Causeway
Billingham
Stockton-on-Tees
TS23 2DA

Stockton Learning and Skills Service
Stockton Business Centre
74 Brunswick Street
Stockton-on-Tees
TS18 1DW

Stockton Learning and Skills Service
Kiora Hall
Ragpath Lane
Stockton-on-Tees
TS19 9JS
Contact us:

Stockton Learning and Skills Service
Billingham Community Centre
The Causeway
Billingham
Stockton-on-Tees
TS23 2DA

01642 527904

www.stockton.gov.uk/slss