

Application For An Existing Driver To Change Licence Type

Town Police Clauses Act 1847 Local Government (Miscellaneous Provisions) Act 1976

Surname			
Forename Name (s)			
Full Postal Address			
Telephone Number			
E-Mail Address			
Date Of Birth		Badge Number	

Hereby make application for a:

- HACKNEY CARRIAGE DRIVER LICENCE**
- PRIVATE HIRE DRIVER LICENCE**
- COMBINED HACKNEY CARRIAGE/PRIVATE HIRE DRIVER LICENCE
(Please Tick Appropriate Box)**

and to act as a driver of any Hackney Carriage/Private Hire Vehicle licensed as such by Stockton on Tees Borough Council, subject to the consent of the proprietor and to the provision of such Acts and Bylaws as are to may from time to time be in force in the controlled area.

DVLA Driving Licence Number	
Date of Expiry	

Share Your Driving Licence Details (Check Code)

In order to determine if you are fit and proper the Council need to assess your driving record to confirm that you have a valid licence entitling you to drive in the UK and to verify any endorsements imposed on you by the DVLA. You must, prior to submitting your application, log onto the website: <https://www.gov.uk/view-driving-licence> and follow the instructions to share your licence with us within 21 days before you submit your application.

In the last 21 days I have logged onto <https://www.gov.uk/view-driving-licence> and created a code which I have written below to allow the Council to check my DVLA driving licence details (the code is case sensitive, please write it exactly as it appears on screen)

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I do solemnly and sincerely declare as follows (please tick)

I have never been convicted for any Offence or received a Caution, Reprimand or Final Warning.

I have been convicted for an offence or offences and I list below every offence for which I been convicted including the date of the offence, the place that the offence was committed and the sentence imposed by the Court. I have not been convicted of any other offence.

I have received a Caution, Reprimand or Final Warning and I list below every Caution, Reprimand or Final Warning I have received including the date, place and issuing Police Force. I have not received any other Caution, Reprimand or Final Warning.

Date	Offence/Caution/Reprimand or Final Warning	Court/Police Force	Sentence

(If Necessary Continue On A Separate Sheet)

How We Collect And Use Information

The information collected, on this form and from supporting evidence, by Stockton-on-Tees Borough Council will be used to process your application. The information may be passed to the Department of Social Security, Employment Service and Inland Revenue and such other Departments of the Council and external organisations but only if the law permits us to do so.

We may check information provided by you, or information about you provided by a third party, with other information held by us. We may also get information from certain third parties, or give information to them to check the accuracy of information, to prevent or detect crime, or to protect public funds in other ways, as permitted by law. These third parties include Government Departments and local authorities. Stockton-on-Tees Borough Council is the Data Controller for the purposes of the Data Protection Act 1998. If you want to know more about what information we have about you, or the way we use your information, please contact us at the address overleaf.

Signed		Date	
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If any person knowingly or recklessly makes a false statement or omits any material particular, he shall be guilty of an offence.

(Please note a knowledge test will be required for a Private Hire Driver wanting to change to a Hackney Carriage or Combined Driver)

Fees

Private Hire Driver Licence converting to a Hackney Carriage or Combined Licence - £67.00 (includes test)

Hackney Carriage Driver Licence converting to a Combined Driver Licence - £47.00

Hackney Carriage or Combined Driver Licence converting to a Private Hire Driver Licence - £47.00

This form should be returned either in person to the Customer Service Centre, Stockton Central Library, Church Road, Stockton on Tees or by post to Licensing Service, Municipal Buildings, Church Road, Stockton on Tees TS18 1LD together with the four passport size photographs, DVLA Driving Licence and the appropriate fee. (Cheques should be made payable to "Stockton on Tees Borough Council")

Customer Service Centre Use Only:

Date Received:	Receipt Number:	Amount:	Officer:
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