

Keeping Children Safe is

Your Business and My Business

It's Everyone's Business!



Stockton Local
Safeguarding Children Board

Workforce Development
Children's Services

Multi-Agency Safeguarding
Programme
2012 - 2013



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Introduction

Everyone fully understands the enormous challenges faced by all agencies in safeguarding the interests of Stockton's children and young people and keeping them healthy and safe.

The skills and competences required to do this are not acquired by accident but are honed and developed by accessing high quality comprehensive training programmes attended both on a single and multi agency basis. These programmes provide a continuum of development from providing basic 'entry' type training right through to the provision of highly complex and technical training to ensure all workers are able to call upon the necessary skills when ever required.

A huge amount of thought, planning and preparation goes into providing the Annual Training Programme and my thanks go to all who have worked so hard in developing, quality assuring and delivering the 2012/2013 Training Plan.



Colin Morris
Independent Chair
Stockton-on-Tees LSCB

The Workforce Development Team

Janet Hayes – Training and Development Manager

Janet has worked in social care for over 30 years in residential care, day services, social work and latterly training and development. She is a registered social worker, qualified teacher, assessor and verifier and has qualifications in management.

Tel: (01642) 527348

Email: janet.hayes@stockton.gov.uk

Debbie Peel

Debbie previously worked for the NSPCC, where she worked with families affected by sexual abuse, prior to this she worked as a Probation Officer.

Tel: (01642) 524726

Email: deborah.peel@stockton.gov.uk

Gemma Shortle

Gemma previously worked in the HR Training and Organisational Development Unit for a number of years before joining the Children's Workforce Development Team three years ago with responsibility for managing the administration aspect of the service.

Tel: (01642) 528840

Email: gemma.shortle@stockton.gov.uk

Helen Woolley

Helen previously worked for several local authorities as a child protection social worker and team manager and more recently as a part-time senior lecturer at the University of Teesside and child protection trainer internationally.

Tel: (01642) 524727

Email: helen.woolley@stockton.gov.uk

Pauline Hudson

Pauline has worked in Stockton for a number of years within residential care, working with children of all ages. Pauline currently mentors staff through diploma qualifications and is a qualified advanced Team Teach instructor.

Tel: (01642) 526977

Email: pauline.hudson@stockton.gov.uk

Sophie Poulton

Sophie has worked in the Workforce Development Team for a number of years supporting specifically the administration of both the children's social care and multi-agency safeguarding training programmes.

Tel: **(01642) 527698**

Email: **sophie.poulton@stockton.gov.uk**

Course Administration

Application Form

The course application form which can be found on page 56 of this brochure should be used to apply for all courses. Please photocopy and retain for future use. Alternatively an electronic version of the application form can be downloaded from www.stockton.gov.uk/cpd.

One application form per person per course is required. Please ensure that all sections of the application form are completed, as failure to do so may result in a delay in processing your training request.

Application forms should be returned by either:

Email: workforcedevelopmentcsc@stockton.gov.uk

Post: **Workforce Development**
The Education Centre
Junction Road
Norton
Stockton-on-Tees
TS20 1PR

Fax: **(01642) 528676**

What will you receive?

All correspondence in relation to training requests will be sent to you by email. If you have been successful in securing a place on the requested training, you will receive two separate emails from us. The first email will confirm your place on the requested training, the second email will be sent the week before the date of your requested training to provide a reminder of the course date, timings and venue.

If you have submitted an application form and have not received an email confirming your place within one week, please contact Sophie Poulton (Training Administrator) on **(01642) 527698**. Please do not attend a course unless you have received confirmation of your place as it may not be possible to accommodate you.

Course Fees

Multi-agency training is currently free to organisations that contribute to the work of the SLSCB and to voluntary, faith, community and residents organisations and groups who are not in receipt of a training grant or have a limited training budget. This is subject to negotiation with the Safeguarding Children Board Business Manager. Organisations who do not contribute will be expected to pay a fee per person per day.

Fees

- Partner agencies contributing to the SLSCB – Free
- Voluntary, faith, community and residents organisations and groups – Free
- Profit making organisations or agencies in receipt of a training grant including schools - £50 per day, £25 per half day for individuals

This information is correct at April 2012. However, free access to e-learning and delivered safeguarding children courses may be subject to change during 2012/13.

Cancellations & Non Attendance Charges

From 1 April 2012 late cancellations and non attendance will result in a fee being charged, if the required notice is not provided to the Workforce Development Team. Please refer to the Non Attendance and Cancellation Policy on page 8 of this brochure for full details.

Pauline Beall
Business Manager
Stockton Local Safeguarding Children Board
sjscb@stockton.gov.uk

Non Attendance & Cancellation Policy

Please note that all courses provided by the Workforce Development Team are partly subsidised and these charges are reinvested into additional learning provision.

Charges for non attendance and late cancellations are detailed below.

Cancellation More Than 5 working Days before the Course Date:

- All cancellations must be made in writing (preferably via email to workforcedevelopmentcesc@stockton.gov.uk) by the delegate or their line manager
- No telephone cancellations will be accepted

Cancellation 5 Working Days or less before the Course Date

- Written notification must be received by the Workforce Development Team from the delegate or their line manager
- Where written notification is not received 5 working days before the course start date or where there is insufficient reason for non-attendance, a charge of £50 will be made
- If you are unable to attend the course on the day, due to unforeseen circumstances (such as illness) then written notification from your line manager must be sent to the Workforce Development Team workforcedevelopmentcesc@stockton.gov.uk and consideration will be given to a waiver of the charges if this is deemed appropriate. Please note this is at the discretion of the Workforce Development Team

Charges will be made where there is a non attendance due to:

- Other work pressures
- Annual leave bookings
- Course booked in error
- Applicant forgot or went to wrong location

Charges are unlikely to be made where:

- There is a personal or family emergency
- Compassionate leave has been given
- Staff have called in sick using absence reporting policies and procedures
- Having justified work pressures e.g. court attendance/inspections

Substitute delegates are acceptable providing you notify the Workforce Development Team in advance.

Any delegate who wishes to transfer to a later course date but who sends written notification of 5 working days or less before the course start date will be charged £50 cancellation fee for the cancelled course.

It is the responsibility of all staff to ensure they have signed the attendee list at the beginning of each training course day. Any staff who have not signed in will be considered a non-attendee and will be charged accordingly.

Contact

Workforce Development Team

Email: workforcedevelopmentcsc@stockton.gov.uk

Tel: (01642) 528362/527698

E-Learning: Safeguarding Children Training & Awareness

We are pleased to offer the following e-Learning courses free to staff and volunteers working for SLSCB member organisations or not for profit agencies. The training is hosted by the Virtual College, one of the UK's leading e-learning sites who are working nationally with LSCB, including Stockton-on-Tees, to develop safeguarding children courses.

The programme we will be offering during 2012/2013 includes:

An introduction to Safeguarding Children

This module is aimed at **anyone who comes into contact with children or their families**. The aim of the module is to concentrate on ways in which children and young people can 'stay safe' by minimising the incidence of child abuse and child neglect.

Awareness of Child Abuse and Neglect – Core Module

This course covers a variety of child protection issues. It aims to inform about the various types of abuse or neglect to a child and then explain what you must do if you suspect that a child is being abused or neglected. This is the full version and is suitable for members of staff who regularly come into contact with children throughout the day.

Awareness of Child Abuse & Neglect Core Module – Police Version

This Course is specifically aimed at professionals working for the **Police Service**.

Awareness of Abuse & Neglect – Foundation Module

This course is suitable for anyone who may come into contact with children. It is a reduced version of the safeguarding children (core) course and it is designed to be suitable for all, not just child specialists.

Awareness of Child Abuse & Neglect – Young People Version.

This course is specifically aimed at those who work with young people aged 12-18 and covers a variety of child protection issues which affect this age group.

Hidden Harm

It is estimated that there are 1.5 million children of problem drug and alcohol users in the UK. (acMd 2006). Services naturally focus their attention on the problem user but in this process, the effects on the children can be overlooked. There is now a government directive that aims to raise awareness of this issue and increase opportunities for early intervention. The course aims to raise awareness of the issues affecting the children of problem substance users. It helps the learner to spot the signs of harm and identify appropriate windows of opportunity to break the cycle and safeguard the child. The course has been developed by 5 drug and alcohol teams nationally and peer reviewed by panels of experts in the field.

An Introduction to Integrated Working - CAF, Information Sharing & Lead Professional

This basic awareness course covers the following learning objectives: The Common Assessment Framework (CAF), information sharing and the role of the lead professional. The course will give an in depth understanding of these topic areas so that they can confidently discuss the concepts with families, should they need to. It will provide underpinning knowledge for lead professionals or practitioners, prior to face to face training.

Safeguarding Children Refresher Training

It is a statutory requirement for anyone who works with children to update their knowledge of legislation and guidance and maintain the ability to act on concerns regarding the safety and welfare of children and young people. The government guidance suggests that refresher training should take place every three years. Whilst necessary, this can be costly for organisations and frustrating for staff, who may have heavy case loads and find it difficult to get away from work to attend a refresher course. The safeguarding children e-academy has developed an online refresher course in collaboration with experts from six Local Safeguarding Children Boards (LSCBs), which covers all the changes in safeguarding over the last three years. It is regularly updated to reflect changes.

Risk Assessment in Safeguarding

The aim of this module is to help practitioners from all agencies develop an understanding of theories of risk assessment, and become competent and confident in applying them when working with children, young people and their families. This course aims to be a tool for analysing risk and identifying:

- Needs when working to strengthen families
- Model of assessment
- Risk assessment framework
- Triggers for concerns
- Information sharing

Think Safe, Be Safe, Stay Safe.

This module is aimed at **young people aged 11-18yrs** who work with children or other young people for example as young volunteers, peer mentors, babysitters etc.

We are also able to offer a limited number of the courses below, they will therefore be offered on a first come first served basis.

- An Introduction to the Autism Spectrum
- Child Development
- Child Accident Prevention
- Childhood Obesity & HENRY
- Common Core of Skills & Knowledge
- Cultural Awareness in Safeguarding

Safeguarding Training Courses and Seminars

- Dementia Awareness
- Duty of Care in Health, Social Care or Children & Young People Settings
- Early Child Development – Foundation Stage
- E-Safety
- Equality & Diversity in the Work Place
- Equality & Inclusion in Health, Social Care or Children & Young People Settings
- Information Sharing
- Integrated Working Strategic Managers Overview
- Hate Crime
- Manual Handling for Parents & Carers
- Medicine Awareness
- Mental Capacity Act 2005
- Parental Mental Health
- Right from the start with HENRY
- Risk Taking Behaviour
- Runaways
- Safeguarding Adults
- Safeguarding Children from Abuse by Sexual Exploitation
- Safeguarding Children with Disabilities
- Safeguarding Everyone – Protecting Children, YP & Vulnerable Adults
- Safer Recruitment
- Safer Working Practices
- Short Breaks for Disabled Children
- Supervision & Appraisal in Early Years Settings
- Teenage Pregnancy
- The Role of the Health & Social Care Worker
- Well being in Sexual Health

What is E-Learning

The e-Learning training material supplied by the e-Academy can be accessed from any computer with an internet connection and this gives you the flexibility of being able to work at a time and place that is convenient to you. The interactive modules provide an enjoyable learning experience which also tests your knowledge and progress, and provides a record of your achievement.

How do I access the Training

If you would like to access any one of these then please complete the booking form and forward it to slscb@stockton.gov.uk

Once you have completed and forwarded your registration form to slscb@stockton.gov.uk you will receive an email containing your log on details. To access your training you simply need to log in through www.safeguardingchildren.co.uk where you will find the training and quiz links for each of your training modules. Work through the interactive material for each module and, when you feel ready, undertake the relevant quiz. You will receive instant feedback on your quiz answers and your score will appear on your training record. If you get less than the pass mark you can review the training materials again and just re-sit the quiz when you feel ready.

How long will it take?

You should work at your own pace but, as a guide, it should take you approximately 2-3 hours per training module and around 10 minutes for the associated quiz questions. You do not have to complete the training all in one session.

Accreditation

On completion of the training you will be able to download a Virtual College certificate. If you would like to enrol on one or more of the courses please complete the attached booking form and send it to us via email slscb@stockton.gov.uk or by post to Parkside, Melrose Avenue, Billingham TS23 2JH. This form can also be used for other courses administered by SLSCB.

If you have concerns that a child is being abused or neglected, or that they may be at risk of harm, you should contact:

First Contact, Tithebarn House, High Newham Court, Hardwick, Stockton-on-Tees, TS19 8RH

Tel: **(01642) 527764**

Email: firstcontact@stockton.gov.uk

Or emergency duty Team (Outside of Office hours)

Tel: **08702 402994**

In an emergency, contact the Police.

Training Groups

The Working Together to Safeguard Children Guidance informs our training programme. In respect of training, the guidance has replaced the traditional training levels with 8 separate training groups, this outlines which staff belong to each group. Indicated below are the groups of staff each training course is aimed at.

Group 1

Staff in infrequent contact with children, young people and/or parents/carers who may become aware of possible abuse or neglect.

For example, librarians, GP receptionists, community advice centre staff, groundsmen, recreation assistants, environmental health officers, elected members.

Group 2

Those in regular contact or have periods of intense but irregular contact, with children, young people and/or parents/carers including all health clinical staff, who may be in a position to identify concerns about maltreatment, including those that may arise from the use of CAF.

For example, housing staff, hospital staff, youth offending service staff and staff in secure settings, the police other than those in specialist child protection roles, sports development officers, disability specialists, faith groups, community youth groups, play scheme volunteers.

Group 3

Members of the workforce who work predominantly with children, young people and/or their parents/carers and who could potentially contribute to assessing, planning, intervening and reviewing the needs of a child and parenting capacity where there are safeguarding concerns.

For example, paediatricians, GPs, youth workers, those working in the early years sector, residential staff, midwives, school nurses, health visitors, sexual health staff, teachers, probation staff, sports club welfare officers, those working with adults in, for example, learning disability, mental health, alcohol and drug misuse services, those working in community play schemes.

Group 4

Members of the workforce who have particular responsibilities in relation to undertaking section 47 enquiries, including professionals from health, education, police and children's social care, those who work with complex cases and social work staff responsible for co-ordinating assessments of children in need.

Group 5

Professional advisors, named and designated lead professionals.

Group 6

Operational managers at all levels including practice supervisors, front line managers and managers of child protection units.

Group 7

Senior managers responsible for the strategic management of services, NHS board members, cabinet Member for Children and Young People.

Group 8

Members of the LSCB including:

- Board members
- Independent chair
- Directors of Children's Services
- Elected member
- Lay members
- Members of executive and sub/task groups
- Business support team
- Inter-agency trainers

The purpose of training for inter-agency work at both strategic and operational levels is to achieve better outcomes for children and young people by fostering:

- A shared understanding of the tasks, processes, principles, roles and responsibilities outlined in national guidance and local arrangements for safeguarding children and promoting their welfare;
- More effective and integrated services at both the strategic and individual case level;
- Improved communication and information sharing between professionals, including a common understanding of key terms, definitions and thresholds for action;
- Effective working relationships, including an ability to work in multi-disciplinary groups or teams;
- Sound child focused assessments and decision-making;
- Learning from serious case reviews (SCRs) and reviews of child deaths

Analysing Risk & Developing Positive Outcomes for Children through Effective use of Multi-Agency Meetings

Date(s)	19 June 2012 12 December 2012 4 March 2013
Time(s)	09:30 - 16:30
Venue	The Education Centre
Who Should Attend	Working Together to Safeguard Children Groups 3, 4, 5, 6, 7 Intermediate/Advanced Level Health, Education, Social Care (Children's Workforce), Reviewing Officers, Managers, Designated Lead Professionals
Training Provider	Workforce Development Team

Course Aim(s)

To reinforce standards of good practice in preparing, analysing, and planning within meetings across the continuum of need-protection.

Learning Objectives

- Define the function of different meetings across the continuum
- Explain the roles and responsibilities of group members and chairs
- Carry out the procedures in relation to different meetings, e.g. notes, tools and use of interpreters
- Practice analysing information within assessments discussed at meetings
- Identify common obstacles to good outcomes in meetings and ways to address them
- Demonstrate outcomes based planning techniques

Assessing the Non-Abusing Parent/Carer's Capacity to Protect from Sexual Abuse

Date(s)	23 May 2012 12 November 2012
Time(s)	09:30 – 16:30
Venue	The Education Centre
Who Should Attend	Working Together to Safeguard Children Groups 3, 4, 5, 6, 7, 8 Advanced Level. This course would be particularly relevant for Social Workers, Managers, Family Support Workers, Health Visitors, Probation staff
Training Provider	Workforce Development Team

Course Aim(s)

To offer participants the opportunity to practise and develop their skills in relation to assessing safe parent's/carer's capacity to protect from sexual abuse and developing robust family safety plans.

Learning Objectives

- Discuss our preconceptions and attitudes towards partners of sexual abusers
- To identify the complex thoughts and feelings experienced by family members affected by sexual abuse
- Recognise the function of denial for the non-abusing carer, following identification/disclosure of sexual abuse
- Identify the impact of grooming on non-abusing carer's and develop strategies to counter this
- Consider the impact of grooming and sexual abuse on the child's relationship with the non-abusing carer
- Identify factors known to enhance/decrease capacity to protect, with reference to specific assessment models
- Complete a rudimentary capacity to protect assessment, using the assessment model
- Produce a robust and protective family safety plan

Assessment and Risk Management of Adults who Sexually Harm

Date(s)	18 April 2012 11 October 2012
Time(s)	09:30 – 16:30
Venue	The Education Centre
Who Should Attend	Working Together to Safeguard Children Groups 3, 4, 5, 6, 7, 8 Advanced Level. This course would be particularly relevant for Social Workers, Managers, Family Support Workers, Health Visitors, Probation staff
Training Provider	Workforce Development Team

Course Aim(s)

To explore current research and theory in the assessment and risk management of adults who sexually harm.

Learning Objectives

- Discuss levels of deviancy and a continuum of risk in relation to the assessment of adults who sexually harm
- Describe Finklehor's four stages to sexual abuse
- Examine and practice the use of risk assessment tools relevant in the assessment of sexual abusers, with particular reference to risk domains
- Consider both actuarial and clinical assessment methods
- State what grooming involves and how this can impact upon the victim, the protective adults within families and professionals working with sexual abusers
- Identify the need for accurate risk assessment, appropriate and timely information sharing, effective multi-agency working and robust risk management of sexual abusers

Basic Child Protection

Date(s) & Time(s)	09 May 2012	18:30 – 20:30
	17 July 2012	09:30 – 11:30
	13 September 2012	15:30 – 17:30
	09 November 2012	09:30 – 11:30
	15 January 2013	18:30 – 20:30
	06 March 2013	13:30 – 15:30

Venue The Education Centre

Who Should Attend Working Together to Safeguard Children Groups 1, 2, 3, 4, 5, 6, 7, 8 Basic Level. This course is relevant for all staff at every level who come into contact with children and young people and is a pre-requisite for every other course we offer

Training Provider Workforce Development Team

Course Aim(s)

To inform you about the various forms of abuse and neglect experienced by children and young people and outline what action you need to take if you suspect a child is being abused.

Learning Objectives

- Highlight practitioner's roles and responsibilities in relation to child protection, with reference to current legislation and Working Together 2010
- Explain Stockton's continuum of needs and services and consider where certain issues sit within the continuum
- Identify the various forms of abuse and neglect, with particular reference to Working Together 2010
- List potential indicators that abuse may be happening
- Illustrate the process following a referral into children's services
- Recognise the importance of keeping agency records and effective multi agency working and information sharing

NB: Also available via e-Learning, please refer to page 10

Bonding and Attachment within the Safeguarding Arena

Date(s)	19 March 2013
Time(s)	09:30 – 16:30
Venue	The Education Centre
Who Should Attend	Groups 3- 6 Working Together 2010 Intermediate Level Those involved in the identification, assessment and analysis of bonding and attachment issues within families
Training Provider	Education Psychology Service & Workforce Development Team

Course Aim(s)

This course will allow you to reflect on how issues of attachment and bonding can be understood in the context of safeguarding children.

Learning Objectives

- Recognise the importance of attachment and bonding between children and parents/carers upon the healthy development and well being of the child
- Identify the potential risk and resilience factors related to attachment and bonding issues
- Describe how to analyse and input this information into multi-agency assessments and meetings
- Identify appropriate interventions or signpost families to relevant services to address these themes
- Demonstrate how analysis of bonding and attachment issues can be monitored and recorded to allow for ease of use by colleagues and partner agencies

Bullying (including cyber-bullying)

Date(s) & Time(s)	03 May 2012 13 November 2012	09:30 – 12:30 13:30 – 16:30
Venue	The Education Centre	
Who Should Attend	Working Together to Safeguard Children Groups 1, 2, 3, 4 Basic Level. This course is particularly relevant for residential and schools/colleges staff, though other professionals may find it useful.	
Training Provider	Workforce Development Team	

Course Aim(s)

To introduce the issue of bullying, including cyber-bullying, its causes, consequences and strategies to deal with it.

Learning Objectives

- Define bullying, recognise signs that it may be occurring, and identify the effects, both for children and young people carrying out the behaviour and those affected by it
- Explain why some children bully and others are bullied
- Differentiate between particular forms of bullying, with particular attention to racist and sexual bullying
- Identify potential strategies to deal with incidents of bullying
- State the similarities and differences between bullying and cyber-bullying, considering the use of technology in incidents of bullying

Child Protection Conferences & Core Groups

Date(s)	13 June 2012 03 December 2012
Time(s)	09:30 – 16:30
Venue	The Education Centre
Who Should Attend	Working Together to Safeguard Children Groups 2, 3, 4, 5, 6 Intermediate Level. Education, health, social care (adult and children services), PVI, housing, probation, designated lead professionals and the police.
Training Provider	Workforce Development Team

Course Aim(s)

To provide improved understanding and skills in working together with a focus on child protection conference and subsequent actions.

Learning Objectives

- Identify the responsibilities of everyone attending a Conference
- Name the legal requirements of conference procedures
- Prepare for and apply effective communication skills and information analysis within a meeting setting
- Describe the potential impact on individuals and families who are the subject of the Conference
- State the collective and individual responsibilities of Core Group members
- Write a child protection plan, utilising outcomes based planning tools

Child Trafficking & Sexual Exploitation

Date(s)	24 July 2012 05 February 2013
Time(s)	09:30 – 16:30
Venue	The Education Centre
Who Should Attend	Working Together to Safeguard Children Groups 3, 4, 5, 6, 7 Basic/Intermediate Level. This training would be suitable for any staff who come into contact with children and young people.
Training Provider	Barnados

Course Aim(s)

To increase effectiveness and understanding of working together to safeguard children and young people from trafficking.

To raise the profile of children and young people who are sexually exploited in order to improve multi-agency working.

Learning Objectives

- Identify the general context of UK and global trafficking in children, within the UK and across international borders
- Summarise relevant UK legislation in this area
- Have increased knowledge of relevant LSCB procedures
- Identify the needs of trafficked children and understand multi-agency practical solutions to safeguard trafficked children and young people
- Describe the legal position in relation to children and young people who are sexually exploited
- Identify the signs and indicators of children and young people at risk, or involved with sexual exploitation
- Describe how to consult and refer appropriately
- State how their own and their agency role fits in the safeguarding Framework
- Demonstrate and understand the importance of multi-agency working

Children & Young People Who Display Sexually Harmful Behaviour

Date(s)	06 July 2012 14 February 2013
Time(s)	09:30 – 16:30
Venue	The Education Centre
Who Should Attend	Working Together to Safeguard Children Groups 3, 4, 5, 6, 7 Intermediate/Advanced Level. This training would be particularly useful for those involved in the assessment of children and young people who display sexually harmful behaviour.
Training Provider	Barnados

Course Aim(s)

To raise awareness of the knowledge, research assessment framework and intervention programme associated with children and young people who display, sexually harmful behaviour.

Learning Objectives

- Be aware of current research underpinning this work
- Be able to consider the therapeutic needs of young people and their families in the context of multi-agency assessments
- Understanding the contribution that their agency can make
- Be aware of the models used to address the needs of young people whose behaviour is sexually harmful

Children & Young People who Self Harm

Date(s) & Time(s)	14 September 2012	09:30 – 12:30
	11 February 2013	13:30 – 16:30

Venue	The Education Centre
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Who Should Attend	Working Together to Safeguard Children Groups 1, 2, 3, 4 Basic Level. This training is suitable for all staff who come into contact with children and young people who would like to enhance their awareness of this issue.
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Training Provider	Workforce Development Team
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Course Aim(s)

To increase awareness of the issues relating to children and young people who self harm, reasons for it and possible helping strategies.

Learning Objectives

- Identify the behaviours which constitute self harm
- Discuss the emotional impact for professionals, when working with children and young people who self harm
- Specify the prevalence of self harming behaviours for children and young people and reasons for it, using messages from children and young people themselves
- Identify possible helping strategies we can use with children and young people, with particular attention to a harm minimisation model

Common Assessment Framework (CAF)

Date(s) & Time(s)	23 April 2012	18.30 – 20.30
	14 May 2012	09.30 – 12.30
	22 June 2012	09.30 – 12.30
	05 July 2012	18.30 – 20.30
	25 September 2012	13.30 – 16.30
	18 October 2012	18.30 – 20.30
	05 November 2012	09.30 – 12.30
	30 November 2012	09.30 – 12.30
	14 December 2012	09.30 – 12.30
	22 January 2013	13.30 – 16.30
	06 February 2013	13.30 – 16.30
	22 March 2013	09.30 – 12.30

Venue The Education Centre

Who Should Attend CAF training is central to the integrated working agenda and vital for all staff who come into contact with children and their families.

Training Provider Workforce Development Team

Course Aim(s)

To enhance participants awareness and understanding of the Common Assessment Framework and the benefits of early intervention with children and young people.

To introduce the role of lead professional.

Learning Objectives

- State how CAF fits within effective integrated working
- State where in the continuum of need CAF can be utilised
- Complete a CAF
- Recognise that the effectiveness of CAF is dependant upon integrated working
- Acknowledge the importance of the lead professional role

NB: Also available via e-Learning, please refer to page 10

Cultural Awareness & Diversity

Date(s)	26 June 2012 13 December 2012
Time(s)	09:30 – 12:30
Venue	The Education Centre
Who Should Attend	Working Together to Safeguard Children Groups 1, 2, 3, 4, 5 Basic Level
Training Provider	Workforce Development Team

Course Aim(s)

To enhance participants awareness and understanding of equality and diversity issues in relation to their work with children and young people.

Learning Objectives

- Discuss the terms culture, race and ethnicity and define what they mean
- Identify our own culture and beliefs and recognise how they impact on us professionally
- Identify messages from serious case reviews
- Recognise the importance of diversity and culture in assessment

Designated Safeguarding Children Officer's Role – Initial Course

Date(s)	11 June 2012 05 December 2012 13 March 2013
Time(s)	09:30 – 16:30
Venue	The Education Centre
Who Should Attend	Working Together to Safeguard Children Groups 3, 4, 5, 6 Intermediate Level. This training is relevant to all new Designated Safeguarding Officers, particularly those in an education setting. For experienced Designated Officers who have already attended this training, we would advise that you attend the higher level Designated Officer training.
Training Provider	Workforce Development Team

Course Aim(s)

To enable participants to become familiar with the role and responsibilities of the Designated Safeguarding Children Officer, and develop confidence and competence in carrying out this role.

Learning Objectives

- Describe the role of the Designated Officer and state key areas of responsibility
- Describe the key legislation and guidance underpinning policy regarding child protection
- List the main categories of abuse and estimate risk of harm, using Stockton's continuum of needs and services
- Explore issues regarding multi agency working and information sharing
- Recognise the emotional impact of child protection work and identify a network for personal and professional support

Designated Safeguarding Children Officer's Role – Higher Level Course

Date(s)	03 July 2012 17 October 2012
Time(s)	09:30 – 16:30
Venue	The Education Centre
Who Should Attend	Working Together to Safeguard Children Groups 3, 4, 5, 6 Intermediate/Advanced Level. This course is for designated officers who have already completed the Designated Safeguarding Children Officer's Role – Initial Course.
Training Provider	Workforce Development Team

Course Aim(s)

To enhance experienced designated officer's awareness of and response to current issues relating to their role.

Learning Objectives

- Outline key legislative/procedural updates regarding the designated officer role/responsibilities
- Consider the latest Ofsted reports, key messages, implications for designated officers
- Discuss strategies to cascade new information to staff, embed safeguarding into your settings, with particular reference to educational settings
- Consider the impact, organisationally, when there is a disclosure/evidence of child abuse
- Examine current/key child protection issues in depth. (This will alter with each course)

Direct Work with Children, Seeking & Recording Children's Views and Wishes

Date(s)	07 November 2012 27 March 2013
Time(s)	09:30 – 16:30
Venue	The Education Centre
Who Should Attend	Working Together to Safeguard Children Groups – 3, 4, 5 Basic Level. Education, health, social care, PVI, designated lead professionals and the police, carers – foster, adoptive, residential workers
Training Provider	Workforce Development Team

Course Aim(s)

Increase confidence, skills and knowledge to undertake our role with children and young people.

Learning Objectives

- State the legislative and regulatory framework underpinning the requirements around children's voices
- Identify the child development implications for strategies to engage with children around their views
- Demonstrate these techniques in assessment, planning and recording practice
- Examine obstacles and challenges to undertaking this work
- FUN

Drop In Sessions

Date(s)	25 April 2012 30 May 2012 27 June 2012 25 July 2012 26 September 2012	31 October 2012 28 November 2012 30 January 2013 27 February 2013 27 March 2013
Time(s)	12:00 – 14:00	
Venue	The Education Centre	

An Overview:

Throughout the year we will be delivering drop in sessions around specific themes. These will take place on the last Wednesday of every month from 12 noon – 2.00pm.

The themes will vary each month and this will offer busy staff the opportunity to update their knowledge and skills in easily accessible, bite sized chunks.

The trainers will endeavour to include the most current research in the sessions and they will also be a vehicle for disseminating key messages and any changes in policy/practice.

Emotional Abuse

Date(s) & Time(s)	12 July 2012 14 January 2013	09:30 – 12:30 13:30 – 16:30
Venue	The Education Centre	
Who Should Attend	Working Together to Safeguard Children Groups 2, 3, 4, 5 Basic/Intermediate Level. This training is suitable for all staff who come into contact with children and young people who would like to enhance their awareness of this issue.	
Training Provider	Workforce Development Team	

Course Aim(s)

To improve the identification of and professional responses to children and young people who are being emotionally abused.

Learning Objectives

- Define emotional abuse and outline the behaviours involved, with reference to Working Together 2010
- Illustrate the impact of emotional abuse on children and young people's health and emotional development
- Identify signs that emotional abuse may be happening, with particular reference to the concept of significant harm
- Identify appropriate responses to cases of emotional abuse, highlighting the need for record keeping, multi-agency working and interventions with families

Female Genital Mutilation

Date(s)	15 November 2012 12 March 2013
Time(s)	09:30 – 12:30
Venue	The Education Centre
Who Should Attend	Working Together to Safeguard Children Groups 1, 2, 3, 4, 5, 6, 7, 8 Basic Level. This course would be relevant for any staff who come into contact with children and young people, or manage staff who come into contact with children and young people.
Training Provider	Workforce Development Team

Course Aim(s)

To enhance practitioner's awareness of and response to female genital mutilation.

Learning Objectives

- Describe what FGM involves
- Highlight the legal situation regarding FGM in the UK
- Identify which children and young people are at most risk from FGM
- Consider the social/cultural circumstances under which FGM occurs
- Describe what to do if you suspect/know that a child has suffered or is at risk of suffering FGM

Forced Marriages and Honour Based Violence

Date(s)	06 June 2012 04 December 2012
Time(s)	09:30 – 12:00
Venue	The Education Centre
Who Should Attend	Working Together to Safeguard Children Groups 2, 3, 4, 5, 6 Basic Level. This training is suitable for all levels of staff who come into contact with children and young people.
Training Provider	Soraya Azam

Course Aim(s)

To raise awareness of and professional responses to forced marriage.

Learning Objectives

- Describe the difference between forced and arranged marriage
- Recognise the indicators of forced marriage
- Take steps to safeguard vulnerable adults at risk of forced marriage
- Respond to potential forced marriage in an appropriate manner

Getting it Right for Young Carer's

Date(s) & Times(s)	30 May 2012 31 October 2012	17:30 – 20:00 13:30 – 16:30
Venue	The Education Centre	
Who Should Attend	Working Together to Safeguard Children Groups 1, 2, 3, 4, 5 Basic Level. Education, health, social care (Adult and Children Services), PVI, housing, designated lead professionals.	
Training Provider	Eastern Ravens & Workforce Development Team	

Course Aim(s)

Increase the quality of outcomes for the whole family by better understanding and valuing the role of young carers.

Learning Objectives

- Recognise young carers within your service
- Generate ideas for effective communication between Adult and Children's Services to explain illness and treatment models
- Illustrate how to enhance your assessments through inclusion of young peoples voices
- Initiate an appropriate referral for support for a young carer in Stockton

Hidden Sentence Training

Date(s)	22 May 2012 07 December 2012
Time(s)	09:30 – 16:30
Venue	The Education Centre
Who Should Attend	Working Together to Safeguard Children Groups 1, 2, 3, 4, 5, 6 Basic/Intermediate Level. This course would be relevant for any staff who come into contact with children and young people, particularly school staff.
Training Provider	Workforce Development Team

Course Aim(s)

To increase awareness of and responses to children and young people with family members serving prison sentences.

Learning Objectives

- Recognise the impact of imprisonment on offender's children and families
- Describe the offender's journey through the criminal justice system
- Consider specific issues regarding contact visits for children and family members in prison
- Recognise the importance of a multi-agency approach to supporting children and families of offenders, with particular reference to the Common Assessment Framework

Integrated Working and Information Sharing

Date(s)	28 September 2012
Time(s)	09:30 – 12:30
Venue	The Education Centre
Who Should Attend	Working Together to Safeguard Children Groups 1, 2, 3, 4, 5 Basic Level. This training is particularly relevant for staff involved in early intervention, through the use of CAF.
Training Provider	Workforce Development Team

Course Aim(s)

Multi-agency awareness raising of the importance of effective integrated working and information sharing, within and between agencies.

Learning Objectives

- State the reasons why integrated working and information sharing is vital in the protection and promotion of children and young people's welfare
- Describe the legislative framework, in which all agencies working with children and young people operate
- State the Every Child Matters outcomes and how integrated working can help in achieving them
- Describe the benefits for children and young people when information is shared appropriately
- State what constitutes confidential information
- Identify potential barriers and solutions relating to information sharing
- Discuss the subtleties of gaining consent to share information and when to override if consent is denied

NB: Also available via e-Learning, please refer to page 10

Keeping Children Safe on the Net E-Safety

Date(s)	20 November 2012 11 March 2013
Time(s)	09:30 – 12:30
Venue	The Education Centre
Who Should Attend	Working Together to Safeguard Children Groups 1, 2, 3, 4, 5, 6 Basic Level. Librarians, recreation assistants, youth workers, community youth groups, play scheme volunteers, education, health, social care (adult and children services), housing etc.
Training Provider	Workforce Development Team

Course Aim(s)

To raise awareness of the potential of ICT to cause harm to children and young people and to give basic advice on how to keep children and young people safe online.

Learning Objectives

- Identify the benefits and risks of online activity
- Recognise that e-safety is an important aspect of staying safe
- Categorise the different sources of threat to C&YP on line
- Demonstrate how to record and report an incident

NB: Also available via e-Learning, please refer to page 10

MAPPA (Multi-Agency Public Protection Arrangements) Awareness Raising

Date(s)	8 November 2012
Time(s)	09:30 – 11:00
Venue	The Education Centre
Who Should Attend	Working Together to Safeguard Children Groups 1, 2, 3, 4 Basic Level Housing Officers, Health Visitors, GP's, Midwives, School Nurses, Social Workers (Adults & Children's), Family Support Workers, Designated Officers, Youth Offending Officers, Residential Care Officers
Training Provider	National Probation Service

Course Aim(s)

To provide a general introduction to the principles, purpose and procedures of MAPPA

Learning Objectives

- Understand the purpose and function of MAPPA
- Explore the framework for identification of MAPPA eligible offenders and the shared responsibilities of agencies
- The language and terminology of MAPPA

Motivational Approaches for Working with Difficult to Engage Families

Date(s)	25 June 2012 25 February 2013
Time(s)	09:30 – 16:30
Venue	The Education Centre
Who Should Attend	Working Together to Safeguard Children Groups 3, 4, 5, 6, 7 Intermediate/Advanced Level. This training is suitable for staff involved in assessment and intervention with the adults within families. The focus of the training is around affecting change in adult behaviour in order to improve outcomes for children and young people.
Training Provider	Highbury Training Services

Course Aim(s)

To raise awareness of and enhance participants ability to use motivational tools in their work with difficult to engage families.

Learning Objectives

- Understand that change requires both capacity and motivation
- Have explored the concept of motivation and describe the key principles of motivational work
- Have had the opportunity to develop skills in motivational working with families
- Have had the opportunity to practice key motivational skills
- Understand the value of assessing motivation when carrying out risk assessments

Neglect of Children & Young People

Date(s)	11 July 2012 14 November 2012 12 February 2013
Time(s)	09:30 – 16:30
Venue	The Education Centre
Who Should Attend	Working Together to Safeguard Children Groups 2, 3, 4, 5, 6 Intermediate Level. Education, health, social care (adult and children services), PVI, housing, probation, designated lead professionals and the police.
Training Provider	Workforce Development Team

Course Aim(s)

To improve professional responses to children who are being neglected.

To assist participants in understanding the various types and presentations of neglect.

To discuss the impact of neglect on children in the short and long term.

Learning Objectives

- Practice an improved professional response to children who are being neglected
- Explain the need for early intervention in neglect cases
- Discuss ways to assess and measure the potential for change
- Specify factors that may prevent professionals from achieving a common threshold for intervention
- Describe the difficulties which neglect presents in multi-agency working

Parents with Learning Disabilities

Date(s)	12 November 2012
Time(s)	09:30 – 12:30
Venue	The Education Centre
Who Should Attend	Working Together to Safeguard Children Groups 1, 2, 3, 4, 5 Basic Level Health (specifically staff working with adults with learning disability issues) Education, Social Care (Adult and Children's Workforce), Designated Lead Professionals, Advocates, PVI (specifically working with parents with learning disability or working with children/young people who are young carers)
Training Provider	Workforce Development Team

Course Aim(s)

To be better able to consider the risk and understand the meaning for the child or young person of living with a parent/s with a learning disability.

Learning Objectives

- Define learning disability and name the learning disability support services available in Stockton
- Describe opportunities and barriers to effective assessment, including personal and societal attitudes
- Analyse the impact and risks of parental learning disability upon parenting
- Recognise the potential short and long term effects that living with a parent with a learning disability may have on a child, with particular reference to stress and resilience factors
- Distinguish your role and the relationship between adult and children's services in safeguarding vulnerable children and young people

Physical Abuse

Date(s) & Time(s)	18 June 2012 09 October 2012	09:30 – 12:30 13:30 – 16:30
Venue	The Education Centre	
Who Should Attend	Working Together to Safeguard Children Groups 2, 3, 4, 5 Basic/Intermediate Level. This training is suitable for all staff who come into contact with children and young people who would like to enhance their awareness of this issue.	
Training Provider	Workforce Development Team	

Course Aim(s)

To raise participants awareness of the implications of physical abuse for children and young people and to consider effective multi-agency responses to this issue.

Learning Objectives

- Define physical abuse and outline the behaviours involved, with reference to Working Together 2010
- Highlight messages from serious case reviews with particular attention to ages of children most at risk from physical abuse
- Differentiate between accidental and non-accidental injury and consider the implications of both forms of harm
- List behaviour indicators that physical abuse may be happening, with particular focus on 'disguised compliance'
- Illustrate key messages/pointers for good practice in assessment and intervention in cases of physical abuse

Relationships & Sexual Health for Children & Young People with Complex Needs

Date(s)	21 May 2012 21 November 2012
Time(s)	09:30 – 16:30
Venue	The Education Centre
Who Should Attend	Working Together to Safeguard Children Groups 2, 3, 4, 5, 6 Basic/Intermediate Level. This training will be suitable for staff working with children with complex needs, particularly those working in residential and school settings.
Training Provider	Jaime Leanne Ross

Course Aim(s)

To gain up to date information regarding sexual health and relationships for children and young people with complex needs.

To gain confidence and knowledge to deliver sex and relationships work for children and young people with complex needs.

Learning Objectives

- Describe the differences within classifications of learning disability
- List other vulnerable groups the law gives extra protection to
- Identify common triggers to behaviours within your client group with regard to sexual health and relationships and be able to deal with those appropriately
- Have a conversation to address particular sexual health and relationship with their client group such as masturbation, touching, private/non private.
- Demonstrate their knowledge of their organisations policies and procedures for multi-disciplinary/team working particularly around safeguarding

Risk Assessment (understanding risk assessment when working with children, young people and families)

Date(s)	10 May 2012 15 October 2012
Time(s)	09:30 – 16:30
Venue	The Education Centre
Who Should Attend	Working Together to Safeguard Children Groups 3, 4, 5, 6, 7, 8 Intermediate/Advanced Level. This training is suitable for staff from all agencies who are heavily involved in risk assessment, from CAF through to child protection. We would advise experienced Social Workers and Social Work Managers to attend our higher level assessment and analysis course in the Social Care programme rather than this one.
Training Provider	Workforce Development Team

Course Aim(s)

To help practitioners, from all agencies, develop their understanding of theories of risk assessment and develop their confidence in applying them when working with children, young people and their families.

Learning Objectives

- Identify risks we all take in life and how we calculate our risk taking behaviour
- Define risk, with reference to both positive and negative models of risk taking
- Specify professional's responsibilities, as defined in Working Together 2010, in relation to risk assessment and management
- Identify signs that risk is apparent, with particular reference to the concept of significant harm
- Differentiate between immediate, short term and long term risk, using the Framework for Assessment and the resilience/vulnerability matrix
- Identify some specific risk assessment tools used by various agencies and how they can be utilised within the Framework for Assessment
- Recognise that behaviour change is dependent on both ability and motivation
- Highlight the need for reflective practise when assessing risk and planning interventions with children and their families
- Identify messages from serious case reviews relating to risk assessment and management

Runaways

Date(s) & Time(s)	02 May 2012 04 December 2012	09:30 – 12:30 13:30 – 16:30
Venue	The Education Centre	
Who Should Attend	Working Together to Safeguard Children Groups 3, 4, 5, 6 Intermediate Level. This course would be relevant for any staff who come into contact with children and young people in their work.	
Training Provider	Workforce Development Team	

Course Aim(s)

To enhance participants awareness of and response to children and young people who run away/are missing from home or care.

Learning Objectives

- Identify reasons why children and young people run away/are missing from home or care
- State the numbers of children and young people running away/are missing, with reference to national data
- Consider the risks faced by children and young people when they run away/are missing from home or care
- Reiterate our safeguarding responsibilities relating to children and young people who run away/are missing, with particular reference to Working Together 2010
- Recognise the importance of a multi-agency response to this issue, with particular reference to our Tees Wide Protocol
- Describe specific roles and responsibilities when working with children and young people who run away/are missing, with particular reference to Stockton LSCB procedures

Supervising Staff who have Assessment and Safeguarding Responsibilities

Date(s)	20 June 2012 13 February 2013
Time(s)	09:30 – 16:30
Venue	The Education Centre
Who Should Attend	Working Together to Safeguard Children Groups 4, 5, 6, 7, 8 Intermediate/Advanced Level. This course would be suitable for managers from all agencies who are supervising staff involved in risk assessment, from CAF through to child protection. This would be particularly useful for Health Managers and Designated Officers within schools/colleges.
Training Provider	Workforce Development Team

Course Aim(s)

To enhance skills in supervising staff who are involved in assessing children and their families at all levels of need, from early intervention using CAF, through to child protection assessments.

Learning Objectives

- Explain the role of the supervisor in supporting, guiding and directing staff involved with families where there are safeguarding concerns
- Identify the impact of staff supervision on robust assessment
- Recognise and manage risk as part of the supervision process
- Recognise the importance of reflective practice in assessments of children and their families
- Identify and practice using some of the assessment tools used by practitioners
- Discuss the importance of culture in assessment

Safeguarding Babies

Date(s)	28 June 2012 28 November 2012
Time(s)	09:30 – 12:30
Venue	The Education Centre
Who Should Attend	Working Together to Safeguard Children Groups – 2, 3, 4, 5 Intermediate Level. Family Support Workers, Social Workers, Health Professionals, Early Years Professionals, Parent Support Workers.
Training Provider	Workforce Development Team

Course Aim(s)

To raise awareness of the vulnerability of babies and young children.

Learning Objectives

- Recognise why babies and toddlers are more vulnerable to harm than any other age group
- Identified lessons learnt from serious case reviews
- Describe the physical anatomy of very young children
- Examine how practice can be improved

Safeguarding Deaf and Disabled Children

Date(s)	27 June 2012
Time(s)	09:30 – 12:30
Venue	The Education Centre
Who Should Attend	Working Together to Safeguard Children Groups – 1, 2, 3, 4 Basic Level. Anyone who comes into contact with deaf or disabled children during their work and particularly those who work with children or young people with complex needs.
Training Provider	Workforce Development Team

Course Aim(s)

To raise awareness of abuse and neglect of deaf and disabled children and the roles and responsibilities of staff in responding to individual concerns.

Learning Objectives

- Define why disabled children are more vulnerable to harm
- Examine our own attitudes to disability and how those impinge on our safeguarding practice
- Identify the potential risk factors for disabled children in the context of their environment and family setting
- Recognise the additional barriers and thresholds, when safeguarding disabled children
- Describe the barriers to communicating with disabled children

The Impact of Child Sexual Abuse

Date(s) & Time(s)	7 August 2012 28 January 2013	09:30 – 12:30 13:30 – 16:30
Venue	The Education Centre	
Who Should Attend	Working Together to Safeguard Children Groups – 2, 3, 4, 5 Basic/Intermediate Level. This training is suitable for all staff who come into contact with children and young people who would like to enhance their awareness of this issue.	
Training Provider	Workforce Development Team	

Course Aim(s)

To improve the identification of and professional responses to children and young people who are at risk of or have suffered sexual abuse.

Learning Objectives

- Define sexual abuse and outline the behaviours involved, with reference to Working Together 2010
- Discuss usual sexual development in children and young people and how sexual abuse can impact on this
- List some of the grooming strategies used by sexual abusers
- Discuss the impact of sexual abuse on children and young people
- Practise skills relating to communicating with children and young people about sex and sexual abuse
- Highlight some of the social forces that serve to perpetuate child sexual abuse

The Impact of Domestic Abuse on Children & Young People

Date(s) & Time(s)	1 May 2012	09:30 – 12:30
	13 September 2012	09:30 – 12:30
	14 March 2013	13:30 – 16:30

Venue	The Education Centre
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Who Should Attend	Working Together to Safeguard Children Groups 2, 3, 4, 5 Basic Level. This training is suitable for all staff who come into contact with children and young people who would like to enhance their awareness of this issue.
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Training Provider	Workforce Development Team
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Course Aim(s)

To improve the identification of and professional responses to children and young people who are living with domestic abuse.

Learning Objectives

- Define domestic abuse and describe the behaviours involved
- Recognise barriers that prevent sufferers from leaving
- Identify the impact of domestic abuse on children and young people, highlighting the differing risks for children of different ages
- Describe professional's roles in safeguarding children and young people exposed to domestic abuse, with reference to Working Together 2010
- Identify best practice examples with regard to safety work with children and adults in cases of domestic abuse

The Impact of Parental Mental Illness on Children & Young People

Date(s)	25 September 2012 11 January 2013
Time(s)	09:30 – 12:30
Venue	The Education Centre
Who Should Attend	Working Together to Safeguard Children Groups 1, 2, 3, 4, 5 Basic Level Health (specifically staff working with adults with learning disability issues) Education, Social Care (Adult and Children’s Workforce), Designated Lead Professionals, IMCA, PVI (specifically working with parents with learning disability or working with children/young people who are young carers)
Training Provider	Workforce Development Team

Course Aim(s)

To consider the risk and understand the meaning for the child or young person of living with a parent with a mental illness.

Learning Objectives

- Identify the different types of mental health presentation
- Describe opportunities and barriers to effective assessment, including personal and societal attitudes
- Analyse the impact and risks of mental ill health on parenting capacity
- Distinguish your role and the relationship between adult and children’s services in safeguarding vulnerable children and young people
- Recognise children and young people’s stress and resilience factors

The Impact of Parental Substance Misuse on Children & Young People

Date(s) & Time(s)	15 June 2012 17 January 2013	09:30 – 12:30 13:30 – 16:30
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Venue	The Education Centre
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Who Should Attend	Working Together to Safeguard Children Groups 2, 3, 4 Basic Level. This training is suitable for all staff who come into contact with children and young people who would like to enhance their awareness of this issue.
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Training Provider	Workforce Development Team
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Course Aim(s)

To improve the identification of and professional responses to children and young people who are living with/come into contact with parents/carers who misuse substances.

Learning Objectives

- Identify professional attitudes/pre-conceptions of parents who misuse substances
- Relay current messages from research into the prevalence of substance misuse in parents
- List the main categories of substances and state how they could impact upon parenting capacity
- Recognise the impact of parental substance use for children and young people, using messages from children themselves
- Use the Framework for Assessment to explore the potential impact of substance misusing parents, on children and young people
- Identify strategies we can use to assess and intervene in cases of parental substance misuse

Basic Adult Protection

SAD063

Date(s) & Time(s)	18 April 2012	09:00 - 12:30
	14 May 2012	13:00 - 16:30
	20 June 2012	13:00 - 16:30
	16 July 2012	13:00 - 16:30
	03 August 2012	09:00 - 12:30
	24 September 2012	13:00 - 16:30
	01 October 2012	09:00 - 12:30
	22 October 2012	13:00 - 16:30
	27 November 2012	13:00 - 16:30
	10 December 2012	13:00 - 16:30
	07 January 2013	09:00 - 12:30
	11 February 2013	13:00 - 16:30
	06 March 2013	09:00 - 12:30
	25 March 2013	13:00 - 16:30

Venue The Education Centre

Who Should Attend Workers from any setting, including health and social care, education, housing, community and special projects who have contact with vulnerable adults.

Training Provider Workforce Development Team

Course Aim(s)

In a multi-agency learning environment, the course aims to raise awareness regarding the need to protect vulnerable adults from abuse and to operate within 'No Secrets' guidelines.

Learning Objectives

- Examine own values and attitudes in relation to abuse
- Define what abuse is and who is vulnerable
- Summarize the legislation and policies/procedures on abuse
- Itemise the types of abuse
- Describe types of abuse, signs and symptoms
- Outline how to respond to suspected or actual abuse
- Describe the procedure for recording and reporting suspected or actual abuse

Safeguarding Adults E-Learning

SAD037

Module Aim(s)

The module aims to enable staff to gain the key knowledge of Inter-Agency Policy, Procedures and Practice Guidance involved in the protection of adults from abuse.

Learning Objectives

- Describe and explain the decision making process involving inter-agency perspectives and the roles and responsibilities of agencies for dealing with suspected abuse
- Identify and explain the importance of gathering, recording, evaluating and preserving evidence
- Recognise and apply knowledge of adult abuse
- Recognise the general complexities of inter-agency policy, procedures and practice guidance
- Operate in an appropriate ethical manner within the complexities of adult protection practice
- Recognise the dilemmas inherent in working with adults at risk of, or subject to, abuse and the role of supervision, as appropriate

This programme will take 1½ - 2 hours to complete

Course Content

- What is Abuse?
- Recognising Abuse
- Risk Factors
- If you Suspect Abuse
- Recording Abuse
- Referral
- Inter-agency Approach
- Good Practice
- Help and Support
- Quiz – online assessment

At the end of the e-Learning course you will undertake a quiz to test the knowledge gained. If you score more than 80% you will be able to print off a certificate. Please fax a photocopy of your certificate to (01642) 528676 or post a photocopy to Workforce Development, Education Centre, Junction Road, Norton, Stockton on Tees, TS20 1PR.

To request login details to access this course please contact jan.teasdale@stockton.gov.uk for details.

Course Application Form

A separate application form must be completed for each course you apply for and should be returned by the authorising manager to workforcedevelopmentcsc@stockton.gov.uk

The Application Form is also available as a stand-alone document from the Workforce Development Team (Children's Workforce) and can be downloaded at www.stockton.gov.uk/cpd

Please assist us by printing your details clearly if handwritten.

Course Details

Course Code:
(If applicable)

Course Title:

Date: Time:

Venue:

Contact Details

Name:

Job Title/Role:

Your Organisation:

Section/Team:

Work Address:

Telephone Number:

Fax Number:

Email:

Please ensure your email address is accurate as it will be used for all communication regarding the requested training

Managers Name:

Telephone Number:.....

Special Requirements (communication aids, access, dietary requirements):

.....

Please ensure the reverse of the form is also completed



Working Together

To support our multi-agency training programmes we need to know which sector you come from.

- | | |
|---|--|
| <input type="checkbox"/> Independent Schools | <input type="checkbox"/> Self Employed |
| <input type="checkbox"/> Academies | <input type="checkbox"/> SBC CESC Adult Services |
| <input type="checkbox"/> Maintained Schools | <input type="checkbox"/> SBC Children & Complex Needs (eg. TVMS, School & Governor Support, Education Improvement Service) |
| <input type="checkbox"/> FE Colleges | <input type="checkbox"/> SBC CESC, Integrated Youth Support Service (eg. YOS, Connexions, Youth Service) |
| <input type="checkbox"/> NHS Foundation Trust | <input type="checkbox"/> SBC CESC Social Care (eg. EDT, Fieldwork, Looked after Children, Family Support) |
| <input type="checkbox"/> PCT/GP Commissioners | <input type="checkbox"/> SBC D&NS |
| <input type="checkbox"/> CAF/CASS | <input type="checkbox"/> SBC Resources |
| <input type="checkbox"/> Carer | <input type="checkbox"/> Other Local Authority |
| <input type="checkbox"/> Faith/Community/Voluntary Sector | <input type="checkbox"/> Other (Please state) |
| <input type="checkbox"/> Fire Service | |
| <input type="checkbox"/> Private Sector | |
| <input type="checkbox"/> Probation | |
| <input type="checkbox"/> Police | |

Terms & Conditions of Booking

Please be aware that by submitting this application form you are agreeing to the terms of the Workforce Development Non Attendance and Cancellation Policy. The full policy can be found on page 8 of this brochure or can be downloaded from www.stockton.gov.uk/cpd

Return completed forms to:

Email: workforcedevelopmentcesc@stockton.gov.uk

Post: **Workforce Development**
Children, Education & Social Care
The Education Centre
Junction Road
Norton
Stockton-on-Tees
TS20 1PR

Fax: **(01642) 528676**



— Safeguarding Training
— Courses and Seminars



If you would like this information in any other language or format, for example large print or audio please telephone (01642) 527698.

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FRENCH

إذا كنت ترغب الحصول على هذه المعلومات بلغات أو بأشكال أخرى على سبيل المثال بالطبعة الكبيرة أو بالتسجيل المسجل فالرجاء الإتصال 'بدايفرسني تيم' على هاتف رقم (01642) 527698

ARABIC

تہ گھر حضرت لیج یہ تہ مر زانیاریہ بہ دہ سنت بکہونت بہ زمانہ کانی تر یان بہ شنوہ بہ کی تر یو نمونہ جانی گہورہ/بان بہ تنبی نؤمار کراو نکاہ بہ بوہندی بکہ بہ 'تیمی داقرسنی' لہ سہر زمارہی تہ لہ فون (01642) 527698

KURDISH

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CHINESE

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PUNJABI

اگر شما این اطلاعات را به زبان یا شکل دیگری مثلا چاپ بزرگ یا بصورت صدا میخواهید لطفاً با تیم دایورسنی (گوتنگونی) با شماره (01642) 527698 به تماس شوید

FARSI

اگر آپ ان معلومات کو کسی بھی اور زبان یا عام ذمہ خواہے چھٹ/آڈیو ٹیپ وغیرہ میں حاصل کرنا چاہیں تو ذرا لکھی لکھی کواں نمبر فون کیئے (01642) 527698

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