

Date: 8th June 2011
Time: 9:30am – 11:30am
Venue: Room L The Education Centre, Norton

DETAILS OF NEXT MEETING		
Date:	10 th August 2011	Time: 09:30 – 11:30
Venue:	Room L The Education Centre, Norton	

1) Attendance at Meeting

TTGroup Members

Name	Title	Representing	Present	Apologies
Eric Jewitt	Specialist Adviser - Workforce Development Manager (Chair)	Children's Workforce Development Team	✓	
Alan Sheppard	Deputy Head of Training & Development	North Tees and Hartlepool NHS Foundation Trust		
Andy Hatley	Information and Guidance Development Manager	Stockton Integrated Youth Support Service	✓	
Bernice Gallagher	Children's Services Manager	NSPCC		
Caroline Wood	Housing Options Manager	SBC Housing	✓	
Jane Reynolds	School Workforce Adviser	Children's Workforce Development Team	✓	
Jane Smith	Sexual Health and Relationships Trainer	SBC Teenage Pregnancy Team		
Vacancy		PCT		
Jayne Downes		Police		✓
Jill Armstrong	Training Development Manager	Probation	✓	
Kaye Pickering	Parenting Coordinator	CESC Strategy		
Kim Staff	Service Manager – Family Support	CESC / CYP Ops	✓	
Linda Sandbach	Review Unit Manager	CESC Strategy / Review		✓
Lindsey Robertson	Named Nurse - Child Protection	North Tees and Hartlepool NHS Foundation Trust		✓
Madeleine Massey	Co-ordinator	Further Education	✓	
Pauline Beall	Business Manager	SLSCB	✓	
Stephanie Smith-Paul	Training and Development Manager	Children's Workforce Development Team	✓	
Theresa Flaherty	First Contact Adviser/Trainer	TEWV NHS Foundation Trust		✓
Tracy Roberts	Capacity & Engagement Worker	Stockton Residents Community Group Association		

Guests / Speakers

Representing	Title	Name

SLSCB Staff

Name	Title	Representing	Present	Apologies
	Administrative Support Worker	SLSCB		✓

MINUTES OF CHILDRENS WORKFORCE TRAINING GROUP

No. Agenda Item

2 Minutes of CW TG Meeting held on: 13th April 2011

Minutes Agreed

3a Matters Arising from 13th April 2011

3a – 3.2 CW & EJ to arrange date re Training for Housing Providers.

3a – 3.4 CAF. Stats will continue to be circulated when received at SLSCB Business Unit.

4 Tees Valley Training Workforce Development Update

4a LA Children's Social Care Training

Group chaired by EJ – Initial Report presented to DCSs on 20 May which included various options. Group requested to now develop a Tees Valley Structure for Social Care training and bring to future meeting with DCS's.

4b LSCB Multi Agency Safeguarding Training

EJ chairing group covering Hartlepool, Middlesbrough, Redcar & Cleveland, Stockton and Darlington LSCBs who are working on similar principles to that of LA Children's Social Care Group. Business case being developed with options for consideration by the 5 Boards. Regular updates will be provided to Stockton Children's Workforce Training Group regarding progress.

5 CWDC Update

All grants / funding streams still not identified.

- £160K allocated to Stockton Social Care
- Early Years allocation not available yet
- Schools Training & Development Grant looks unlikely

Small grants still being applied for.

No definititive remodelling of the various bodies TDA etc resolved yet.

Standing Items

A1 Partners Workforce Issues

No issues raised

B Updates

B1 From and to the Safeguarding Children Board and Children's Trust Meetings

B1a LSCB - First meeting of Executive has taken place. Additional information requested from them in respect of training provided and to whom during 2010/2011. Discussion still taking place to support budgetary pressures including the option of charging for training.

B1b Children's Trust – CYP 11 Objectives agreed. Health & Well-being Board established.

B2 Training Course

i Sharing the Learning Update

Courses to be included in the StL Quality Assurance sessions in July and September will include as minimum:

- ✓ Emotional Abuse
- ✓ Self-Harm
- ✓ Impact of sexual abuse
- ✓ + 2 from Teenage pregnancy
- ✓ Impact of parental mental ill health
- ✓ E-Safety

MINUTES OF CHILDRENS WORKFORCE TRAINING GROUP

No. Agenda Item

- ✓ Managing multi-agency meetings

Order of courses to be reviewed to be undertaken by SSSP & PB

ii Multi Agency Safeguarding Training Courses and Workshops July - September

TITLE	DATE	TIME
Basic Mental Health Awareness	1/7/11	9.30 – 12.30
Child trafficking & sexual exploitation	5/7/11	9.30 – 17.00
Children & young people who display sexually harmful behaviour	6/7/11	9.30 – 17.00
Common Assessment & Lead Professional Update	7/7/11	9.30 – 10.30
Common Assessment & Lead Professional Update	7/7/11	11.30 – 12.30
Neglect of children & young people	11/7/11	9.30 – 17.00
Emotional Abuse	12/7/11	9.30 – 12.30
Supervising staff who have assessment and safeguarding responsibilities	13/7/11	9.30 – 17.00
Common Assessment & Lead Professional	18/7/11	13.30 – 16.30
Basic Child Protection	19/7/11	13.30 – 15.30
Common Assessment & Lead Professional Update	21/7/11	9.30 – 12.30
Common Assessment & Lead Professional Update	3/8/11	9.30 – 12.30
Introduction to Integrated Working & Information Sharing	10/8/11	9.30 – 12.30
The Impact of Child Sexual Abuse	17/8/11	9.30 – 12.30
The Impact of Parental Mental Illness on Children & Young People	7/9/11	9.30 – 12.30
Children & Young People who Self Harm	12/9/11	9.30 – 12.30
Basic Child Protection	13/9/11	15.30 - 17.30
Sexually Active Young People & the Safeguarding Checklist	14/9/11	17.30 – 19.30
Neglect of children & Young People	19/9/11	9.30 – 17.00
Common Assessment & Lead Professional	20/9/11	9.30 – 12.30
Designated Safeguarding Children Officer's Role	21/9/11	9.30 – 17.00

iii Review of Training Courses / Events Provided to Date

List of courses provided tabled.

Discussion took place regarding courses cancelled due to low numbers, every effort to be made to increase awareness of courses available to prevent this happening where possible. LSCB to be advised where there is low take up before a decision is made to cancel to enable targeted promotion to take place. CW Task Group members will also be advised

Where courses are cancelled discussion to take place at CW Training Group Meetings with a view to forward planning of future programmes – are courses not being attended due to work pressures, is the course no longer needed or is it a marketing issue.

C Any Other Business

C1 New Appointments / Vacancies / Leavers

New Appointments: - none

Leavers:

- Temporary Leave – Maternity from end of June: Jill Armstrong pending the arrival of another baby girl in July.

Vacancies:

MINUTES OF CHILDRENS WORKFORCE TRAINING GROUP

No. Agenda Item

- Targeted Manager CESC (Children)

C2 Impact of Training

EJ invited to P& Q Task Group meeting to discuss impact of training linked to Serious Case Review Action Plans which was followed up members of CW Training Group. Discussion took place leading to agreement that it is a difficult area to identify a one fit for all method of evaluating the impact of training.

Various methodologies were discussed. Some Service Areas picked up issues from case file audits others use observation assessments as a means of reviewing impact, discussion in one to ones take place etc.

Impact Evaluation Model to be an agenda item on next meeting. (JR)

C3 Information Emails

Information emails are sent to LSCB Members and others as a means of keeping an audit trail of items circulation between meetings which do not necessarily require discussion. Agreed to use a similar system to try and keep everyone aware of generic issues e.g. Bailey Review of Sexualisation of Children.

C4 Structural Reviews

Agreed that it would be useful to share new structures when agreed resulting from efficiency reviews and restructuring taking place in agencies. Examples Housing, Riverside College, Integrated Youth Support, CESC Operations & Strategy. This may help us to identify who is doing what and who might have left that some are unaware of.

Request to be made within agencies for CW Training to be advised if staff leave that may have been booked on courses which they will no longer be attending. Places can then be offered to other people.

Childrens Workforce Training Group Meeting Dates for 2010 /11

NB all meetings are held 9:30 – 11:30 Room L at The Education Centre, Norton unless notified otherwise.

Wednesday 10 th August 2011
Wednesday 12 th October 2011
Wednesday 14 th December 2011

Actions from CHILDRENS WORKFORCE TRAINING GROUP Meeting 8.06.2011

Action	When	Completed
Prepare presentation on the Impact Evaluation Model and present to next meeting - JD	10/08/11	
Establish process for circulation of Information e-mails - PB	Immediate	
Revised staff structures to be sent to sjscb@stockton.gov.uk for inclusion in future meetings to raise awareness of changes. - All	Ongoing	