

Date: 12th April 2011
Time: 9:30am – 11:30am
Venue: The Education Centre, Norton

DETAILS OF NEXT MEETING		
Date:	8 th June 2011	Time: 09:30 – 11:30
Venue:	The Education Centre, Norton	

1) Attendance at Meeting

TTGroup Members

Name	Title	Representing	Present	Apologies
Eric Jewitt	Specialist Adviser - Workforce Development Manager (Chair)	Children's Workforce Development Team	✓	
Alan Sheppard	Deputy Head of Training & Development	North Tees and Hartlepool NHS Foundation Trust		
Andy Hatley	Information and Guidance Development Manager	Stockton Integrated Youth Support Service	✓	
Bernice Gallagher	Children's Services Manager	NSPCC		
Caroline Wood	Housing Options Manager	SBC Housing	✓	
Jane Reynolds	School Workforce Adviser	Children's Workforce Development Team	✓	
Jane Smith	Sexual Health and Relationships Trainer	SBC Teenage Pregnancy Team		✓
Jane Wiles	Assistant Designated Nurse Safeguarding Children	PCT	✓	
Jayne Downes		Police		
Jill Armstrong	Training Development Manager	Probation		✓
Kaye Pickering	Parenting Coordinator	CESC Strategy	✓	
Kim Staff	Service Manager – Family Support	CESC / CYP Ops	✓	
Linda Sandbach	Review Unit Manager	CESC Strategy / Review	✓	
Lindsey Robertson	Named Nurse - Child Protection	North Tees and Hartlepool NHS Foundation Trust		✓
Madeleine Massey	Co-ordinator	Further Education	✓	
Pauline Beall	Business Manager	SLSCB	✓	
Stephanie Smith-Paul	Training and Development Manager	Children's Workforce Development Team	✓	
Theresa Flaherty	First Contact Adviser/Trainer	TEWV NHS Foundation Trust	✓	
Tracy Roberts	Capacity & Engagement Worker	Stockton Residents Community Group Association		

Guests / Speakers

Representing	Title	Name	
Lindsey Robertson	Senior Nurse Safeguarding Children	Rachel Stoker	✓

SLSCB Staff

Name	Title	Representing	Present	Apologies
	Administrative Support Worker	SLSCB		✓

No. Agenda Item

2 Minutes of CW TG Meeting held on: 9th February 2011 and StL Meeting held on: 9th March 2011
Minutes accepted.

3a Matters Arising from 9th February 2011

3.2 CW & EJ to arrange date re Training for Housing Providers

3.3 Health checks & concordat on hold due to Munro review

3.4 CAF progressing well. Stats to be circulated with today's minutes.

4 Neglect Conference oversubscribed. Discussion will take place regarding possibility of running it again in the autumn

6 Multi Agency Safeguarding Children Training programme will be available from Friday.

A1.1 Tool kit is for Voluntary Sector only as part of the Safe Network.

3b Matters Arising from StL Meeting held on: 9th March 2011

No matters arising.

4 Tees Valley Workforce Development Update

Discussions taking place re Adult & Childrens Social Care Workforce functions: shared resources, training, programmes and staffing etc led by EJ. A report will be presented to Tees DCSs group.

Other areas are also being considered. Early Years, Health , Safeguarding Children and a similar process is taking place regarding Schools

5 CWDC Update

Information is on the CWDC website (<http://www.cwdcouncil.org.uk/>) regarding the letter from Michael Gove – Final Remit before closure in March 2012 and the £113.4m being invested in developing the children's workforce in the areas listed below area:

- £79.9m Social Work of which at least £43.9m allocated to the Social Work Improvement Fund
- £16.85m Early Years
- £5.2m Educational Psychologists
- £0.5m Families and Parenting
- £25k Residential Care Workers pilot
- £11m CWDC staffing and operational costs which cover both funded and non-funded programmes

The full remit letter is published on the CWDC website

<http://www.cwdcouncil.org.uk/about/corporate-information/remit-2011-12>

Standing Items

A1 Partners Workforce Issues

A1.1 Stockton Integrated Youth Support Service – 90 day consultation process is in place.

A1.2 School Workforce Adviser – SLA for Support Staff Training has been taken up by schools

A1.3 LSCB – Munro Review is expected to have major implications regarding workforce development and training for LSCBs.

MINUTES OF CHILDRENS WORKFORCE TRAINING GROUP

No. Agenda Item

- A1.4 FE – Stockton Riverside College is undergoing a review which will impact on delivery and staff.
- A1.5 Housing – EIT Reviews will have an impact on service and staff
- A1.6 CWDU – Steph and team are trying to keep on top of new policies. Unit will be subject to EIT Review in June.
- A1.7 EIG Review – Early Years/ Children`s Centres & Admin EIT Reviews will have impact on service and staff. EIG - EIT to take place later this year. Impact & Outcomes suggested as potential topic for future training.
- A1.8 Parenting Support – Reviews are making it difficult to plan ahead. Improving Family Relationship accredited training is near completion. Disappointing number remains in cohort. 17 are expected to complete.

B Updates

B1 From and to the Safeguarding Children Board and Children`s Trust Meetings

- B1a** LSCB – Structural Review has started to take place. Full Board meetings will now take place in 16 June, 15 September and 19 January.

Executive Meetings will take place monthly apart from months when Board meetings are held. (19 May, 21 July, 18 August, 20 October, 17 November, 15 December and 16 February)

Executive Membership will probably be:

- Independent Chair LSCB (Chair of Executive group)
- Corporate Director of Children Education & Social Care
- SBC Head of CYP Operational Services
- Cleveland Police
- Health – PCT
- Health - NTHFT
- Task Group Chairs if not listed above

Advisors in attendance:

- LSCB Manager
- Designated Nurse or Doctor
- Legal Advisor as required

Representatives from other partner agencies to be co-opted as required by the LSCB Chair.

- B1b** Childrens Trust – Children & Young Peoples Plan key themes ahs been reduced from 30 to 11 Key Points, one of which is Childrens Workforce. EJ will therefore be developing the new strategy and may be calling on some colleagues to support its development.

Report was also provided requesting nominations for aspiring future Directors of Childrens Services to enrol on the NEIEP Aspiring DCS Leadership Programme.

B2 Training Course

i Sharing the Learning Update

Courses to be included in the StL Quality Assurance session on 11th May are:

MINUTES OF CHILDRENS WORKFORCE TRAINING GROUP

No. Agenda Item

- ✓ Emotional Abuse
- ✓ Self-Harm
- ✓ Impact of sexual abuse
- ✓ + 2 from Teenage pregnancy

The meeting on the 13th July will cover:

- ✓ Impact of parental mental ill health
- ✓ E-Safety
- ✓ Managing multi-agency meetings
- ✓ + 2 from teenage pregnancy

ii Training Courses and Workshops May – July

TITLE	DATE	TIME
Bullying (including Cyber Bullying)	3/5/11	9.30 – 12.30
Basic Child Protection	5/5/11	6.30 – 8.30pm
Neglect conference (Tees Wide)	6/5/11	Fully booked
Learning lessons from serious case reviews	9/5/11	11am – 12. (Drop-in)
Risk Assessment (understanding risk assessment when working with children & YP)	10/5/11	9.30 – 5pm
Sexually active YP & the safeguarding checklist	11/5/11	13.30 – 15.30
E-Safety	11/5/11	9.30 – 12.30
Assessing the non abusing parent/carers capacity to protect	24/5/11	9.30 – 17.00
Designated safeguarding children officer's role.	7/6/11	9.30 – 17.00
Managing multi-agency meetings	8/6/11	9.30 – 17.00
The impact of parental substance misuse on children & young people	8/6/11	9.30 – 12.30
Child protection conferences and core groups	14/6/11	9.30 – 17.00
Physical Abuse	15/6/11	9.30 – 12.30
The Impact of domestic abuse on children & YP	16/6/11	13.30 – 16.30
Motivational Approaches for working with difficult to engage families	20/6/11	9.30 – 17.00
Child trafficking & sexual exploitation	5/7/11	9.30 – 17.00
Children & young people who display sexually harmful behaviour	6/7/11	9.30 – 17.00
Neglect of children & young people	11/7/11	9.30 – 17.00

MINUTES OF CHILDRENS WORKFORCE TRAINING GROUP

No. Agenda Item

Emotional Abuse	12/7/11	9.30 – 12.30
Supervising staff who have assessment and safeguarding responsibilities	13/7/11	9.30 – 17.00
Basic Child Protection	19/7/11	13.30 – 15.30

C Any Other Business

C1 New Appointments / Vacancies / Leavers

New Appointments: IRO starting June - Jacqueline Heighley

Leavers: Jane Wiles is leaving PCT at the end of May to take up post managing Childrens Services at James Cook Hospital in Middlesbrough. Acknowledgement made to Jane's contribution to Safeguarding in Stockton.

Vacancies: Specialist & Targeted Team Manager posts still vacant in Social Care.

C2 PB reported on meeting attended stemming from Redcar SCR which was looking at how to improve understanding and contact with MAPPA.

Chair of MAPPA SMB has offered input from JA on behalf of MAPPA into relevant safeguarding children training which will help raise awareness of MAPPA. Discussions have taken place with SSPs team regarding contacting JA to determine where input is needed.

Childrens Workforce Training Group Meeting Dates for 2010 /11

NB all meetings are held 9:30 – 11:30 at The Education Centre, Norton unless notified otherwise.

Wednesday June 8 th 2011
Wednesday August 10 th 2011
Wednesday 12 October 2011
Wednesday 14 December 2011

Actions from CHILDRENS WORKFORCE TRAINING GROUP Meeting 14.04.2011

Action	When	Completed
CW & EJ to arrange date re Training for Housing Providers	14.04.2011	
PB to progress possibility of re-running Neglect Conference again in the autumn	10.05.2011	
PB to obtain CAF Stats for inclusion with minutes	13.04.2011	14.04.2011