

**Application for a Site Licence**

To: **STOCKTON BOROUGH COUNCIL**

[I] [We] hereby apply for a licence to use the land described below and shown on the attached plan (see *Note below*) as a site for caravans to be used and laid out as specified below.

1. Name and address of applicant.	
2. Applicant's interest in the land. (Give particulars of lease or tenancy, if any).	
3. Address or description of site for which site licence is required.	
4. Acreage of site.	
5. Has the applicant held a site licence, which has been revoked at any time in the last three years?	
6. State type of caravan site for which site licence is required:	<ul style="list-style-type: none"> <li>• Permanent residential</li> <li>• Seasonal, between the following dates in each year .....</li> <li>• For touring caravans only, between the following dates in each year .....</li> <li>• Delete as inappropriate</li> </ul>
7. State maximum number of caravans proposed to be stationed on the site at any one time for the purposes of human habitation.	

**NOTE:**

A lay-out plan of the site to a scale of not less than 1/500 should be attached showing the boundaries of the site, the position of caravan standings, and (where appropriate) –

- Roads and footpaths
- Toilet blocks, stores, and other buildings
- Foul and surface water drainage
- Water supply
- Recreation spaces
- Fire points
- Parking spaces

The plan should distinguish between facilities already provided and facilities proposed.

8. Give details of the arrangements for: - refuse disposal and for sewage and waste water disposal.

- a) Main Water Supply
- b) Waste Water Disposal
- c) Sewage Disposal
- d) Refuse Disposal

9. Has planning permission for the site been obtained from the local planning authority?

If so, state:-

- a) Date of Permission
- b) Issuing authority
- c) Date (if any) on which permission will expire
- d) Planning reference number

If not, has permission been applied for?

**FOR CARAVAN SITES ALREADY IN USE ON OR BEFORE 9<sup>TH</sup> MARCH 1960 WITHOUT PLANNING PERMISSION FROM THE LOCAL PLANNING AUTHORITY**

10. Is it claimed that the site has "existing use rights" and does not require permission?

If so, state the facts on which the claim is based.

11. Was the site in use as a caravan site

- a) On 9<sup>th</sup> March, 1960
- b) On 29<sup>th</sup> August, 1960
- c) At any other time since 9<sup>th</sup> March, 1958

If so, when

Signature of applicant \_\_\_\_\_

Date \_\_\_\_\_

**Please complete and return to:**  
**Private Sector Housing Division,**  
**Development & Neighbourhood Services,**  
**Stockton Borough Council**  
**16 Church Road,**  
**Stockton-on-Tees,**  
**TS18 1TX**  
e-mail: [privatesectorhousing@stockton.gov.uk](mailto:privatesectorhousing@stockton.gov.uk)