



Stockton-on-Tees
BOROUGH COUNCIL

THE BUILDING REGULATIONS - BUILDING NOTICE APPLICATION

NOTES PLEASE READ THE NOTES FOR GUIDANCE BEFORE COMPLETING THIS FORM

PLEASE USE BLOCK CAPITALS WHEN COMPLETING EACH SECTION

1 Statement
I/We hereby give notice in accordance with Building Regulation 12 (2) (a) of my/our intention to carry out the building work or material change of use described in Section 6.

<p>2 Applicant's Name</p> <p>Title (Mr/Mrs/Miss/Ms)</p> <p>First Name</p> <p>Surname</p> <p>Telephone No.....</p>	<p>2 Applicant's Address</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>
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<p>3 Agent's Name & Address</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>Telephone No.....</p>	<p>4 Builder (if known)</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>Telephone No.</p>
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5 Address of Proposed Work

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Town Post Code

OFFICIAL USE

BUILDING NOTICE FEE:-

DATE RECEIVED:

APPLICATION NO:



6 Description of Proposed Work

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.....

No. of Occupants Total Floor Areasq.m.

7 Proposed Use of Building/Extension

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.....
.....

8 Drainage

State of means of:

A. Surface Water Drainage

B. Foul Water Drainage

Is a septic tank to be incorporated in the systemYES/NO

9 Planning Permission

Do you intend to seek Planning Permission?.....YES/NO

If obtained, state date and application number

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10 Cost

Estimated cost of work: £

Please note: Building Notice fee to be submitted with this Notice

Refer to separate fee sheet for scale of charges

11 Is the work for the benefit of the disabled? If YES, then fees

may be exempt.....YES/NO

12 Electrical Work

All electrical work in dwellings must meet the requirements for Electrical Safety and must be designed, installed, inspected and tested by a person competent to do so.

Please state if you propose to employ an electrician/contractor that is a member of the Competent Person Scheme.YES/NO

If you use an electrician/contractor that is not a member of the 'Competent Person Scheme' this will result in an **additional charge** (see *guidance leaflet on Electrical Safety*) payable to the Local Authority.

13 Does the application consist of more than one extension?YES/NO

If yes, unless they are both progressing simultaneously then potentially an additional charge could be incurred.

14 Are structural calculations being submitted?YES/NO

An additional charge may also be required where structural calculations are necessary to establish compliance with the regulations.

15 ADDITIONAL INFORMATION

In the case of a new building or the extension of an existing one, the following additional information is required:-

Tick box if info. is supplied

(a) **Block Plan to scale of not less than 1:1250 showing:**

1. Size and position of the building/extension and its relationship to adjoining boundaries

2. The boundaries of the curtilage of the building together with the size, position and use of other buildings within the same curtilage.

3. The width and position of any street adjoining the boundaries of the curtilage of the building.

(b) **Number of Storeys**

(c) **Particulars of:**

1. The provision of drainage for the building/extension

2. The provision of exits, if Section 24 of the Building Act 1984 applies

3. If the building/extension is over a sewer provide details of precautions to be taken

SIGNATURE

Applicant/Agent Date

Note:-

A building notice shall cease to have effect on the expiry of three years from the date on which that notice was given to the local authority, unless before the expiry of that period:-

- (a) the building work to which the notice relates was commenced; or
- (b) the material change of use described in the notice was made.

See also notes for guidance.

Data Protection Act 1998

The application form you will be completing contains personal information i.e. your name and address. The information will be recorded and used to process your application form. Stockton on Tees Borough Council is the data controller for the purposes of the Data Protection Act 1998. If you want to know more about the information we have about you, or the way we use your information you can telephone 01642 526750 or visit Stockton's Website on www.stockton.gov.uk