



THE BUILDING REGULATIONS 2000 – BUILDING NOTICE

PLEASE READ THE NOTES FOR GUIDANCE BEFORE COMPLETING THIS FORM

PLEASE USE BLOCK CAPITALS WHEN COMPLETING EACH SECTION

1. Statement

I/We hereby give notice in accordance with Building Regulations 12 (2) (a) of my/our intention to carry out the building work or material change of use described in section 6

2. Applicant's Name

Title (Mr/Mrs/Miss/Ms).....
First Name.....
Surname.....
Telephone No.....

2. Applicant's Address

.....
.....
.....
.....

3. Agent's Name & Address

.....
.....
.....
Telephone No.....

4. Builder (if known)

.....
.....
.....
.....

5. Address of Proposed Work

.....
.....
.....Town.....Post Code.....

6. Description of Proposed Work

.....
.....
No. of Occupants (Commercial Buildings).....Total Floor Area.....sq.m.

7. Proposed Use of Building

.....
.....

OFFICIAL USE

BUILDING NOTICE FEE:-

DATE RECEIVED:-

APPLICATION NO:-

8. Drainage

State means of:

A. Surface Water Drainage.....

B. Foul Water Drainage.....

Is a septic tank to be incorporated in the system..... YES / NO

9. Planning Permission

Do you intend to seek Planning Permission? YES / NO

If obtained, state date and application number.....

10. Cost

Estimated Cost of work: £.....

Please note: Building Notice fee to be submitted with this Notice

See Guidance Note 1 - Fees

11. Is the work for the benefit of the disabled YES/NO

If YES, then fees are exempt

12. Additional Information

In the case of a new building or the extension of an existing one, the following additional information is required:-

- | | Tick box if info is supplied |
|--|------------------------------|
| (a) Block Plan to scale of not less than 1:1250 showing: | <input type="checkbox"/> |
| 1. Size and position of the building/extension and its relationship to adjoining boundaries | <input type="checkbox"/> |
| 2. The boundaries of the curtilage of the building together with the size, position and use of other buildings within the same curtilage | <input type="checkbox"/> |
| 3. The width and position of any street adjoining the boundaries of the curtilage of the building | <input type="checkbox"/> |
| (b) Number of Storeys | <input type="checkbox"/> |
| (c) Particulars of: | |
| 1. The provision of drainage for the building/extension | <input type="checkbox"/> |
| 2. The provision of exists, if Section 24 of the Building Act 1984 applies | <input type="checkbox"/> |
| 3. If the building/extension is over a sewer provide detail of precautions to be taken | <input type="checkbox"/> |

SIGNATURE

Applicant/ Agent: Date:.....

Note:-

A building notice shall cease to have effect on the expiry of three years from the date on which that notice was given to the local authority, unless before the expiry of that period:-

- (a) The building work to which the notice relates was commenced; or
- (b) the material change of use described in the notice was made.

See also notes for guidance