

14 – 19 Partnership

TERMS OF REFERENCE AND OPERATION

Purpose

To ensure all young people are in receipt of education, employment and training to meet their needs through:

1. leading 14-19 collaborative, strategic planning in Stockton
2. monitoring the implementation of the 14-19 Plan
3. identifying targeted, early intervention measures to ensure full participation with a mix of provision and programmes to re-engage the disengaged
4. introducing support strategies to narrow the gap in achievement across the 14-19 phase
5. ensuring that any cross Tees Valley working arrangements and agreed priorities meet the needs of Stockton youngsters
6. agreeing sub-regional representation
7. consideration of national, regional and local developments in relation to the 14-19 phase and ensure they are integrated into strategic planning
8. agreeing and establishing appropriate working groups and to endorse plans and evaluate impact
9. ensuring that 14 -19 funding is maximised
10. approval and monitoring of any collaborative bids and projects

Governance

- The partnership will report to the Children's Trust Board.
 - Members of the group will take responsibility for bringing forward issues and reporting back on partnership business to representative parties.
 - The partnership will be aligned to Tees Valley 14-19 Collaborative Partnership and the Employment, Skills and Learning Group of Tees Valley Unlimited (the Local Enterprise Partnership)

Chair

To be appointed by the Partnership on an annual basis.

Vice-Chair

To be appointed by the Partnership on an annual basis.

Membership

- Secondary Head Teachers – 6 representatives to include Specialist Schools and the Pupil Referral unit
- Local Authority - 3 representatives from Economic Regeneration, Education and Integrated Youth Service
- Stockton Riverside College – 2 representatives
- Stockton Sixth Form College
- Work Based Learning
- Chair of Curriculum Progression Group
- Teesside University
- Third Sector

Meeting frequency and servicing

Initially half a term for a period of two hours with administration through 14-19 team.

All reports will be submitted 5 days prior to the date of the meeting at which the reports to be considered, only in exceptional circumstances and at the discretion of the Chair will papers be tabled. This excludes papers associated with any presentations to the Board.

All reports and presentations should directly make reference to the 14-19 Plan.

Quorum

The meeting will be quorate if at least 10 members from across organisations are represented at any meeting.

Role of members

Members will liaise with the organisation or group that they represent acting as a two-way channel of communication. They must have the appropriate authority to address the issues of the terms of reference of the partnership.

Record of meetings

All meetings will have minutes with action notes and copies posted on the Children's Trust Board website and hence publicly accessible.

Officers in Attendance

The 14-19 team of the local Authority will attend as required and at the discretion of the Chair.

Declarations of interest

Members will make a declaration of interest, which will be recorded in the minutes, for any specific agenda items relevant to their organisation.