



You may apply for a Sole Occupier Discount equivalent to 25% of the applicable Council Tax charge if you are 18 years of age or over and are the only adult living at your main residence.

Name and Address of Council Tax Payer

Date of Issue

Daytime Telephone Number (optional)

E-mail Address (optional)

Council Tax Account Number (If known)

Do you have anyone living with you who are 17 years of age?

Yes No

If YES, i) What is their name(s) and

ii) Their date of birth?

Since what date have you lived alone at the above address?

Are you living on your own due to a permanent split from your partner? By partner we mean a person you are married to or a person you live with as if you are married to them, or a civil partner or a person you live with as if you are civil partners

Yes No

If YES, i) What date did your partner move out and...

ii) What is their new address?

Postcode

IF NO, Are you living on your own due to another adult (other than your partner) moving out?

Yes No

If YES, i) Who has left the property?

ii) What date did they leave?

ii) What is their new address?

Postcode

Declaration of Council Tax Payer

I confirm that I am the sole occupier of this property, and that I will notify the Council Tax Office if it becomes the main place of residence of any other person 18 years of age or over.

Signature of Council Tax Payer

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Date

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Disclosure of Information

Thank you for the information given on this form. The information provided will be used to assess your application for discount. We may check information provided by you, or information about you provided by a third party, with other information held by us. We may also get information from third parties, or give information to them to check the accuracy of information, to prevent or detect crime, or to protect public funds in other ways, as permitted by law. These third parties include Government Departments and Local Authorities. We will not disclose information about you to anyone outside Stockton-on-Tees Borough Council nor use information about you for other purposes unless the law permits us to. Stockton-on-Tees Borough Council is the Data Controller for the purposes of the Data Protection Act 1998. If you want to know more about what information we have about you, or the way we use your information, please do not hesitate to contact us.

Please tell us what you think

We would like to know what you think about the standard of service we provide. Is there anything that concerns you about our service? If you have any comments good or bad, or any suggestions that would have helped make this application form easier to complete or understand, please let us know below.

<i>Thank you</i>

Please return your completed form to: Taxation Division
PO Box 410,
Kingsway House,
West Precinct, Billingham
TS23 2YD
Telephone: (01642) 397108
Fax: (01642) 526813
Minicom: (01642) 526844
Email: council.tax@stockton.gov.uk

AWARDED TO THE
TAXATION DIVISION IN 2004



CUSTOMER SERVICE EXCELLENCE



INVESTOR IN PEOPLE