

- Your interview will be conducted in a private room.
- The information you supply for the registration will be treated confidentially.
- Short birth certificates are issued free of charge. A full copy of the entry in the register will cost you £3.50*.

If you would like this information in any other language or format for example large print or audio, please contact the 'Register Office' on (01642) 527720

إذا كنت ترغب الحصول على هذه المعلومات بلغات أو بأشكال أخرى على سبيل المثال بالطبعة الكبيرة أو بالشريط المسجل فالرجاء الإتصال 'بدايفرستي تيم' على هاتف رقم 01642 527720 [Register Office]

ARABIC

欲要這份資訊的其它語言版或其它版式例如大字體印刷/錄音帶，請致電 01642 527720 接洽 '多元化隊' (Register Office)

MANDARIN

اگر شما این اطلاعات را به زبان یا شکل دیگری مثلا چاپ بزرگ یا بصورت صدا میخواهید لطفا با تیم دایورسیتی (گوناگونی) [Register Office] با شما ره 01642 527720 به تماس شوید

FARSI

Si vous souhaitez obtenir ces informations dans d'autres langues ou sous un autre format, par exemple, en gros caractères / version audio, veuillez contacter l'équipe "Register Office" au n° 016 42 52 77 20

FRENCH

تہ گھر حضرت لی بہ نهم زانیارہ بہ دستت بکہوئت بہ زمانہ کانی تر یان بہ شیوہ یہ کی تر یو نمونہ چاہی گہورہ/یان بہ تیبی تو مارکراو تکاہہ پہیوہندی بکہ بہ تیمی دایفرستی' [Register Office] له سہر ژمارہی تہ لہ فون 01642 527720

KURDISH

ਜੇ ਤੁਸੀਂ ਇਹ ਜਾਣਕਾਰੀ ਕਿਸੇ ਹੋਰ ਬਣਤਰ ਜਾਂ ਬੋਲੀ ਵਿੱਚ, ਵੱਡੀ ਛਪਾਈ ਵਿੱਚ ਜਾਂ ਟੇਪ/ਸੀ ਡੀ 'ਤੇ ਚਾਹੁੰਦੇ ਹੋ ਤਾਂ ਕਿਰਪਾ ਕਰਕੇ 'Register Office' ਨੂੰ 01642 527720 ਨੰਬਰ ਉੱਤੇ ਫੋਨ ਕਰੋ।

PUNJABI

اگر آپ ان معلومات کو کسی بھی اور زبان یا انداز، مثلاً بڑے پرنٹ/آڈیو ٹیپ وغیرہ میں حاصل کرنا چاہیں تو 'ڈایورسٹی تیم' (Register Office) کو اس نمبر پر فون کیجئے 01642 527720

URDU

If you require any further help or advice, please do not hesitate to contact us at:

The Register Office
Nightingale House
Balaclava Street
Stockton-on-Tees
TS18 2AL

Telephone: (01642) 527720

Fax: (01642) 527725

Email: registrars@stockton.gov.uk

* Prices correct at time of print. Please contact the Register Office for up-to-date fees. Cheques should be made payable to Stockton Borough Council.

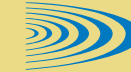


Stockton-on-Tees
BOROUGH COUNCIL



INVESTOR IN PEOPLE

Designed & Produced by design+print@sbc Tel: 01642 526289 sst0175



Stockton-on-Tees
BOROUGH COUNCIL

Registering the Birth of your Baby

An information leaflet for
parents



Registering the Birth of your Baby

When do I have to register the birth?

You are required by law to register the birth of your baby within 42 days of the birth.

Who can register the birth?

If you are married to baby's father then either you or your husband can register the baby. If you are not married to baby's natural father you can register the baby yourself, but if you wish to have the father's details shown in the birth entry then the father must attend with you. If he is unable to attend with you please telephone the Register Office at Stockton for further advice.

Where do I register my baby's birth?

The birth of your baby, at present, must be registered in the district where it occurred. You can register at the Register Office at the address overleaf or at North Tees Centre for Carers and Patients, University Hospital of North Tees, Hardwick Road, Stockton-on-Tees TS19 8PE

Please call (01642) 527720 to make an appointment.

What information is required to register a birth?

- Date and place of birth
- Full names and

surname you have chosen for your baby

- Whether baby is a boy or a girl
- Full names, occupation, place and date of birth, and current address of mother
- If mother has ever married, her maiden name
- Full names, occupation, place and date of birth, and current address of father (if father included in birth entry)
- If parents are married, month and year of marriage and number of children the mother has had previously
- Baby's NHS Number, which is normally printed on either the 'cot card' or 'yellow book' from the hospital, or the 'Explaining the NHS Number' leaflet

What happens if I cannot register at Stockton-on-Tees?

The baby can be registered by making a declaration before any Registrar of Births and Deaths in England and Wales. Some registration offices have restricted opening hours so please check opening hours before you attend to make your declaration. The Registrar will post the declaration to Stockton-on-Tees and the staff there will forward your baby's documents to you through the post. *(For further information please see our 'How to Register a Birth by Declaration' leaflet).*

Are there any costs involved?

There is no charge for registering your baby. When the baby's particulars are entered in the register a short form birth certificate is issued free of charge, together with a pink temporary medical card (a Form FP58), which you should take to your Doctor to register your baby for National Health Treatment. A full copy birth certificate showing all the parents' details is optional and can be purchased from the Registrar.

Which type of birth certificate do I require when applying for a passport?

Any person born on or after 1 January 1983 applying for their first passport will need to supply a full birth certificate, which provides additional information about parentage.

Is there anything else I should know?

Please telephone the Register Office to make an appointment to register your baby's birth or to give a declaration. If you have any queries regarding the registration of your baby please do not hesitate to contact the Register Office at Stockton where the staff will be pleased to help you.

- Please telephone our office to arrange an appointment to register your baby's birth. The number for appointments is (01642) 527720.